St. Fagans Community Council

Minutes of the Annual Meeting held on Tuesday 9th May 2023 at 7.00 pm in St Fagans Village Hall and via Zoom

Present:	Councillors	J Hughes (Outgoing Chairman), B Devonald, J Griffiths, F Lewis (New Chairman), C O'Brien
In Attendance:	Clerk	Mr A Gowman
	Members of the public	Mr P.M. of Cwrt Y Cadno

Cllr Hughes, as the outgoing chairman, opened the meeting and welcomed everyone in attendance.

Minute No.	
1	**Appointment of Chairman for 2023/24** The Chairman invited nominations for the position of Chairman for the forthcoming year and proposed Cllr. Lewis, the current Vice Chairman. There were no other nominations. Cllr. O'Brien seconded the nomination of Cllr. Lewis, which was agreed unanimously and she then signed the acceptance of office form.
	Councillor F Lewis in the Chair
2	**Appointment of Vice Chairman for 2023/24** The Chairman invited nominations for the position of Vice Chairman and nominated Cllr. Griffiths. This was seconded by Cllr. O'Brien and agreed unanimously.
3	**To receive the report of the retiring chairman** Members noted the report attached at Appendix A
4	**To receive the declarations of personal and personal/prejudicial interests** There were no declarations of personal or personal/prejudicial interests.
5	**Nomination of Council Representatives:** **a) One Voice Wales (OVW)** Cllr. Hughes, the current representative, expressed his willingness to continue. This was agreed. Cllr. Hughes also referred members to the OVW Innovation Awards which have just been made which highlight the achievements of many Councils in Wales. **b) St Fagans Village Hall Association** The Chairman explained that the Council, as Custodian Trustee, is entitled to have a representative on the Association. It was agreed that Cllr. O'Brien will continue to represent the Council at the meetings of the Village Hall Association.

6	**Appointments to Committees** The following Committee/Workgroup memberships were agreed: **Planning** Cllr. Lewis (Chairman), Devonald, Griffiths and O'Brien. It was also agreed to that Cllr Hughes would be a reserve for the committee. The Committee consider all applications for development that impact the community area and make recommendations to Council thereon. The Committee will also consideration the work of the Cardiff North West Group and liaise with that Group as necessary. **Flood Working group** The group to continue with Cllr Griffiths as the lead councillor.
7	**Appointment of Internal Auditor for 2023/24** The Clerk confirmed that the current auditor, Joanna Howell, was willing to continue. He expressed the view that she had done an excellent job last year and recommended that she be re-appointed. The appointment of Joanna Howell was approved.
8	**Standing Orders and Financial Regulations** It was Resolved to make no amendments to the existing Council standing orders and financial regulations. It was noted that One Voice Wales are intending to issue revised a new model set of standing orders.
9	**Review of the council's and staff subscriptions to other bodies:** • One Voice Wales • Society of Local Council Clerks It was Resolved to continue membership of these organisations for 2023/24.
10	**Review of procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998** It was Resolved to make no changes to the current procedures.
11	**Establishing the council's policy for dealing with the press/media** It was Resolved to make no changes to the current policy.
12	**Dates and Times of Meetings** It was Resolved to continue to hold meetings on the first Monday of each week – bank holidays permitting.

There being no other business, the Meeting closed at 7.25 pm.

Confirmed as a true record …….

Cllr F Lewis,
Chairman

9th June 2023

Appendix A

ST FAGANS COMMUNITY COUNCIL

CHAIR'S REPORT 2022 – 2023

Community Councils are an integral part of local government democratically elected and working at the most local level to improve their communities. They are also responsible and accountable for the conduct of public business and for spending public money. We are expected to have high standards of stewardship and to achieve the best outcomes for the people and communities we serve.

I have served for a period of over 27 years as a St Fagans Community Councillor and this is my fifth appointment as Chair. The last twelve months have flown by.

The achievements of a very small hardworking Council are significant and extremely purposeful but, to continue this work we need to appoint new enthusiastic people [of any age] to join this Council.

Our meetings are now face to face as well as remote which, hopefully, caters for all.

I understand the commitment required but the satisfaction of planning a project and seeing it completed is so rewarding.

The introduction of the Finance and Governance Toolkit for Community Councils to me is a breath of fresh air and is a complete formula for success.

You will see from our Newsletters our varied actions and I can only say a big thank you to our current Councillors for their endeavour and dedication – Frances Lewis for Chairing our Planning Committee and John Griffiths for his advice on the Flood Action Working Group.

We strive to build on partnerships, most of all with our Community but also our Ward Councillors, Cardiff Council and Welsh Government and to date as Chair, I am pleased with the working relationship that we have built up with Cardiff Council Parks Department as without the support of Jon Maidment, Mark Cummings, Mark Tozer and Shaun, many of our completed projects would not have been achieved, namely Rhydlafar new fencing and Westfield Park bulb planning and maintenance.

Further projects at the above are in the pipeline.

We are endeavouring to increase safety in the village and Biodiversity continues to be championed via our litter picks.

September 2022 was a sad month with the loss of our Queen. What a dedicated servant to Wales and the Commonwealth. Commitment to her was a natural ingredient of her life. As I write this report a new chapter is commencing with the Coronation of King Charles III and Queen Camilla together with the welcoming news of our new Prince & Princess of Wales.

I represent your Council namely One Voice Wales who represent 650 Town & Community Councils throughout the Principality.

It has been a pleasure to Chair this Council once again and I will continue to support your new Chair and the community in the future.

Thank you to you all

John Hughes – Chair St Fagans Community Council 06.05.23