St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and remotely via zoom on Monday 2 December 2024 at 7.00 pm

Present:	Councillors	J Griffiths (Chair), F Lewis, J Hughes, P McCarthy, A Rao
Apologies:	Councillors Cardiff Councillors	B Devonald, C O'Brien, B Pathak C Brown-Reckless, A Gibson, R Livesy
In Attendance:	Councillor Clerk	C Lewis (Zoom) H Dyer

Min.No 12-24	
1	**Apologies for Absence** Apologies received and accepted from Cllrs BD (A/L), COB (work), BP (work), RL, CBR, AG.
2	**Declarations of Interest** No declarations of interest were made.
3	**Minutes of ordinary council meeting held 4 November 2024** RESOLVED to approve the draft minutes with no amendments.
4	**Matters arising from the minutes – not covered by this agenda** **Post Box:** Still awaiting a proper response from the post office.
5	**Finance** It was noted that the Council has passed the audit for 2023-2024 and notices have been displayed on the local noticeboards and in compliance with instructions from Audit Wales.
5.1	**Requests for financial support:** Urdd – Discussed and agreed to continue donating to the National Eisteddfod but not to make further donations at this time. Air Ambulance – RESOLVED to make a £100 donation.
5.2	**Monthly Payment Approvals:** Members scrutinised the financial report of 2 December 2024 (appendix A) with the following payments being approved:

Payee	Item	Amount
H Dyer	Salary & expenses	897.78
Cardiff Council Pension Fund	Pension contributions (EE & ER) November 2024	214.75
Planning Aid Wales	Training for Cllr John Hughes	40.00
BT (DD)	Broadband	30.67

Daisy Communications (xln) (DD)	Refund	- 5.10
Cllr J Hughes	Travel & parking expenses	16.00
Lawn & Weed Expert Ltd	Weed spraying - St. Fagans Park	108.00

5.3 **Cashbook and bank reconciliation**
The cashbook and bank reconciliation were scrutinised and approved as correct to 31 October 2024.

5.4 **Budget Approval**
Budget for 2025-2026 approved with an amendment to be made to correct the mistype of 31 November to 30 November.

6 **Updates from Cardiff Councillors**

- No updates available this month

7 **Community Projects**

7.1 **S.106**
Mark Tozer (Parks) has confirmed that the monies allocated to the slope are secured.

Cllr FL has spoken to the museum regarding the intentions regarding the S.106 monies when the agreement was signed.

Action:
Clerk to draft letter to Paul Orders, copying Hugh Thomas (leader) and the Cardiff Councillors regarding crossing.

7.2 **Rhydlafar**
Lights at Cae Garw have been reported as not working – reported to Centregreat.

Working group expressed interest in additional planters – permission to be sought from Parks.

Quotation for replacing carpet and tiles due to be submitted shortly.

Action:
Clerk to follow up to ensure lights are connected
Clerk to write to John Maidment requesting permission for additional planters

7.3 **Westfield Park**
Cardiff Council will continue to maintain the planters at Westfield Park.

A number of reports have been received about young people breaking into houses in the area.

Discussion on planning for next steps for Westfield plans – resolved to provide refreshments at the meeting – JH to contact venue.

Lights reported as not working at Westfield park.

Action:
Cllr JH to confirm date/ cost for meeting
Clerk to report lights to Centregreat

7.4 **Trem-Y-Coed**
No updates.

7.5	**Cae St. Fagans** Awaiting remedial works. Details of noticeboard style forwarded for consideration.
7.6	**Maes-Y-Deri** Barratts have advised that the kickabout area improvement works are due to be completed by March 2025; however, the area will be closed slightly longer to allow the grass to re-establish. Landscaping remedial works were instructed on 1 November 2024. Christmas lights delayed as awaiting permission from Cardiff Council.
7.7	**The Village (including the park by the railway line and orchard space)** Meeting regarding the orchard pack to take place on Monday 9 December.
7.8	**Michaelston Road area** Cllr JH met with Parks following the first Sunday road closure as cars will still entering the closure area. No parking issues with the home evidenced in the last few weeks; however, photos to be taken when it occurs again. Weeds now appear to be dying back. Discussion about moss which requires a different chemical to be sprayed. **Action:** **Cllr JH to review signage for road closure with Parks** **Clerk to contact Lawn & Weed to determine whether they spray walls**
8	**Public Session** There were no members of the public present.
9	**Events working group update** Event plans briefly discussed. **Action:** **Clerk to forward copy of figures to Cllr AR** **Cllr AR to send article about planned events**
10	**Battlefield working group update** Sealed Knot interested in holding a small event prior to the 2028 planned event. Discussions are underway regarding the Heritage Lottery Fund.
11	**Planning** *No planning meeting was held prior to the ordinary meeting.* Cllr FL (Planning Committee chair) provided an update of planning applications and permissions granted received.
12	**Environmental Matters**
12.1	**Highways** Lighting to remain as it is – no changes possible at present.
12.2	**Street Cleaning/ Litter** 6 bags of litter picked during the first road closure between the level crossing and Persondy Lane.
12.3	**Flooding/ Emergencies Working Group** Further survey to be undertaken following next rainfall.

12.5	**Biodiversity** Permission has been sought from SEWRT to allow an otter survey to be carried out.
13	**Council Communications and Events** Discussed additional items for newsletter and offer to additional school to include a news item. Survey report to be included. Outline of council powers/ activities. **Action:** **Clerk to complete newsletter** **Clerk to e-mail school for paragraph regarding their recent Estyn report success.** **Cllr AR to forward article re update** **Clerk to circulate draft newsletter**
14	**Village Hall** Intruders were found to be in the village hall although there was no forced entry. No further details known at present.
15	**One Voice Wales (OVW)** E-mail regarding place plans from Cllr JH forwarded prior to the meeting. NEC meeting next week.
16	**Attendance Statistics** No issues.
17	**Date and Time of Future Meetings** The next meeting will be held on Monday 6 January 2025 at 7pm. **2025** 3 February 3 March 7 April 12 May

The Chair thanked everyone for their attendance and the meeting closed at 20:15.

St Fagans Community Council			
Financial Report as at 2 December 2024			
		£	£
Current Account	**Balance at 1 November 2024**		**38,594.00**
Swansea Building Society			**70,000.00**
Uncleared Payments/ Receipts			**725.20**
		Cash Book Total:	**107,868.80**
Items Approved on 4 November 2024			
H Dyer	Salary and expenses for October (inlcudes backdated pay increase from April 2024)	1,266.87	
H Dyer	Reimbursement for renewal of domain name for 2025-2027 - Cloud Next	132.00	
Cardiff Council Pension Fund	Pension Contributions (EE & RE) for October 2024	277.70	
Cllr A Rao	Reimbursement for purchase of items to be used in the Halloween event	70.47	
Cllr J Hughes	Travel expenses	74.00	
BT (DD)	Installation of broadband	36.91	
Daisy Communications (xln) (DD)	Broadband charges - these have been deducted by D/D but are incorrect - refund being pursued	115.11	
	Total Of Approved Items	**1,973.06**	
	Available funds at 30 November 2024		**105,895.74**
Items for Approval on 2 December 2024			
H Dyer	Salary & expenses	897.78	
Cardiff Council Pension Fund	Pension contributions (EE & ER) November 2024	214.75	
Planning Aid Wales	Training for Cllr John Hughes	40.00	
BT (DD)	Broadband	30.67	
Daisy Communications (xln) (DD)	Refund	- 5.10	
Cllr J Hughes	Tracel & parking expenses	16.00	
Lawn & Weed Expert Ltd	Weed spraying - St. Fagans Park	108.00	
	Total	**1,302.10**	
	Projected balance at 31 December 2024		**104,593.64**
Approved Expenditure Budget 2024/2025		43,872.00	
Budget Spent as at 31 December 2024		16,231.74	
Unspent Budget 2024/2025 as at 31 December 2024		27,640.26	
	Projected Balance in Hand at Year End		**76,953.38**

Confirmed as a correct record: **Dated: 6 January 2025**

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Councillor John Griffiths
Chair