St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and remotely via zoom on Monday 8 April 2024 at 7.00 pm

Present:	Councillors Cardiff Councillor	F Lewis (Chair), J Griffiths, J Hughes, C O'Brien, B Pathak, A Rao, C Lewis R Livesy, A Gibson
Apologies:	Councillor	B Devonald – pre-arranged holiday
In Attendance:	Clerk Councillor Cardiff Councillor	H Dyer A Rao C Brown-Reckless (Zoom)

Min.No 04-24	
1	**Declarations of Interest** No declarations of interest were made.
2	**Minutes of ordinary council meeting held 4 March 2024** RESOLVED to approve the draft minutes without amendment.
3	**Matters arising from the minutes – not covered by this agenda** A new gardener has now been found for St. Fagans Drive.
4	**Updates from the Cardiff Councillors** Cllr RL provided an update: • Beginning talks with Redrow about land management. Meeting had been arranged however this was postponed and will need to be rescheduled. • Potential interested resident from Cae St. Fagans – details provided to clerk Cllr AG provided an update: • Still awaiting the reports regarding the kickabout area, from Tom Probert at Barratts. Cllr CBR provided an update: • Regarding S.106 monies, Simon Gilbert originally keen to widen scope for spending monies; however, this will not happen now as it has been stated that no amendments or variations will be made to the original S.106 agreement. Discussion took place regarding the potential for solar panels to be fitted to the Village Hall and funding for catering facilities within the church. The discussion was curtailed due to a dispute between Cardiff Councillors with regards to interactions with Simon Gilbert. Cllr CBR requested a call following the meeting with Cllr F Lewis. Cllr CBR then left the meeting. **Item 10.1** – the report from Councillor Dan De'Ath was moved forward to enable the Cardiff Councillors to participate before leaving the meeting. Contents of the report discussed and RESOLVED to respond to Cllr De'Ath, copying in Kevin Brennan MP, Andrew Gregory and writing specifically to Mark Drakeford regarding the contents of the report. Suggested that the response should also be copied to Bethan Lewis at St. Fagans. **Action: FL to circulate proposed response.** **Councillors RL & AG left the meeting at 19:53.**
5 **5.1**	**Finance:** **Requests for financial support - Eisteddfod 2024:**

Discussed and RESOLVED to donate £100.

5.2 **External Auditor**
Discussed and RESOLVED to appoint Joanna Howell as Internal Auditor for 2023-2024, for a fee of £200.

5.3 **Monthly payment approvals:**
Members scrutinised the financial report of 8 April (appendix A) with the following payments being approved:

Payee	Item	Amount
Hilary Dyer	Salary and expenses for March	750.63
Cardiff Council LGPS	LGPS Deductions - March 2024	200.87
Daisy (formerly XLN) (DD)	Broadband	109.11
HMRC	PAYE & NI	81.75
One Voice Wales	National Awards Conference 27/03/24	60.00
One Voice Wales	Annual Membership	630.00
Newton Newton Flag & Banner Makers Ltd	D-Day commemorative flag	28.80
Cllr J Hughes	Travelling expenses - 27/03/24	81.40

5.4 **Budget**
Discussed and RESOLVED to include a sum of £250 for initial investigations/ expenses – such as books and maps for the proposed Battlefield Walk.

6 **Public Session**
There were no members of the public present.

7 **Community Projects**

7.1 **Rhydlafar**
Clerk reported that Welsh Water have stated that they are not responsible for the sand bags and water at junction of Rhydlafar with Llantrisant Road.

Works to the park in Rhydlafar (especially the tiles in the playpark) could be completed in a joint venture with Cardiff Council. Discussed and RESOLVED to allocate £30k in the budget to meet the total cost of works.

Action:
Clerk to follow up water issue with Highways
Clerk to make allocation in budget for £30k for Rhydlafar works

7.2 **Westfield Park**
Cllr JH met with Mark Tozer, Cardiff Council, who has suggested that if the design is funded for the creation of a proper entry way to the park, in place of the slope, further discussions could be held regarding the improvements, and appropriate estimates obtained. The costs of funding design would be £1,600.
Discussed and RESOLVED to meet the cost of the design works, with allocation being made in the budget.

Two dead trees are being replaced in October, and 4-5k bulbs will be available for planting.

	Action: **Clerk to confirm to Mark Tozer, Cardiff Council, that community council willing to fund the design scoping** **Clerk to update the budget with scoping costs**
7.3	**Trem Y Coed** Cllr JH advised that the estate will most probably be handed over to Remus this year. Mark Cummings, Cardiff Council, to define area covered by potential Wetlands. Rachel Carter has confirmed that she is keen to be involved – there will be little cost involved to enhance the habitat; however, advice on how to proceed would be required. Discussed and RESOLVED to allocate £3k to the enhancement of the Wetlands and appropriate signage. **Action:** **Clerk to e-mail Matthew Heyward, Remus Management Company** **Clerk to make provision in the budget for £3,000 for the formation of a wetland area**
7.4	**Cae St. Fagans** Clerk advised that she has tried to make contact with the names put forward by Cllr RL. Will chase approaches again. **Action:** **Clerk to follow up on potential leads in the CSF area**
7.5	**Maes Y Deri/ Goitre Fach** Cllr BP advised that clay soil problems now affecting residents' gardens, with estimates of £14 - £15k being quoted to resolve individual problems. Trees have been taken down on the Goitre Fach site – nothing has been noted within planning. **Action:** **Clerk to contact Ed Baker re tree felling**
7.6	**The Village (including the park by the railway line)** Discussed the orchard area and agreed that a site visit should be arranged to ascertain scope of works required. Trees planted are from the Pettigrew Heritage collection and include 2 apples and 1 damson. Discussion held about costs for the site and RESOLVED to assign £3k to the budget for works to the site, including clearing of existing rubbish through skip hire. It was noted that the butterly patch in St. Fagans park requires work. The lantern which was in the park has now been attached with a steel collar which protrudes into the park – no permission has been sought for this amendment. **Action:** **Site visit to take place on Saturday 13th April** **Clerk to include request in newsletter for volunteers** **Clerk to check position with insurance company** **Clerk to assign £3k to the budget** **Clerk to take photos and include lantern on risk assessment**
8	**OVW Awards** Meeting report was sent 16 March 2024, with further information to follow. Cllr JH advised that works being undertaken by other councils which was shown at the OVW Awards Ceremony was very impressive. The commendation received by the council for work to create St. Fagans Park was handed over to the clerk.
9	**Review of the Charter with Cardiff City Council** Discussed and RESOLVED to remove this item from the agenda at present until an update has been received from OVW.

10	**Planning** *Planning matters are considered by the planning committee which will have met immediately before this meeting.* The Chair provided an oral summary of the meeting for member information. The report regarding the Proposed Pentyrch Surgery has been forwarded to Richard Cox, who is meeting with Llais.
10	**Environmental Matters**
10.1	**Highways** Report from Councillor De'Ath discussed under item 4. Maintenance of the road discussed. Once photographs received (see minutes from last month), clerk to write to Andrew Gregory and copy in Mark Drakeford. **Action:** **Clerk to write to Andrew Gregory**
10.2	**Street Cleaning/ Litter** It was noted that Carole Peters is trying to organise a litter pick for Westfield Park. Discussed and agreed that community council are happy to lend litter picking equipment – list of equipment to be signed out and back. Discussed acquisition of additional litter pickers. Clerk to enquire with Keep Wales Tidy. **Action:** **Clerk to enquire about additional litter pickers**
10.3	**Flooding/ Emergencies Working Group** The flooding at Stockland Farm now seems to have been remedied; however, monitoring will continue.
10.4	**Other Environmental Matters** No issues were discussed.
10.5	**Section 6 Biodiversity and Ecosystem Responsibility** Approximately 52 trees have been planted along the river bank, beyond the fence at St. Fagans Park – the donation of trees was made by the South East Wales Rivers Trust.
11	**Council Communications**
11.1	**Newsletter** Cllr BP advised that the headmaster of the new primary school would like to contribute to the newsletter. Discussed and agreed that Cllr BP will introduce the clerk by e-mail to enable articles to be included.
12	**Village Hall** Discussion about the solar panels for the village hall – the survey for panels is expected to cost £1k.
13	**One Voice Wales** Cllr JH provided an update: • Funding going well • Employed a further 2 officials • Further updates to follow after meeting being held on 10th & 22nd April
15	**Correspondence** Discussed and RESOLVED not to comment on the forthcoming finance bill. Armed Forces Day is the 29th of June – clerk to check whether we have the appropriate flag. **Action: Clerk to check if flag held**

<table>
<tr><td>16</td><td>Police Matters/ Anti-Social Behaviour
Police report reviewed and discussed.

Action: Clerk to investigate sites for additional data.</td></tr>
<tr><td>17</td><td>Attendance Statistics
Statistics were provided. No issues to be discussed.</td></tr>
<tr><td>18</td><td>Date and Time of Future Meetings
The AGM will be held on Monday 13 May 2024 at 7pm. This will be followed by the ordinary meeting.

<table><tr><th colspan="2">2024</th></tr><tr><td>3</td><td>June</td></tr><tr><td>1</td><td>July</td></tr><tr><td>5</td><td>August</td></tr><tr><td>2</td><td>September</td></tr></table>
Dates were proposed for the Chair’s dinner at the Post House in St. Fagans. Members of the council were asked to confirm availability.</td></tr>
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The Chair thanked everyone for their attendance and the meeting closed at 21:12.

APPENDIX A

St Fagans Community Council			
Financial Report as at 8 April 2024			
		£	£
Cash Book	Balance at 1st of March 2024		84,903.72
Items Approved on 4 March 2024			
Hilary Dyer	Salary & Expenses - February 2024 Including reimbursement for D-Day Lantern	877.24	
Cardiff Council LGPS	LGPS Deductions - February 2024	200.87	
Daisy (formerly XLN) (DD)	Broadband	101.69	
Cooke & Arkwright	Ground Rent - 25/03/24 to 23/06/24	125.00	
Centregreat	Christmas lights - installation, removal and storage	4,548.00	
			5,852.80
	Balance at 31 March 2024		79,050.92
Items for Approval on 8 April 2024			
Hilary Dyer	Salary and expenses for March	750.63	
Cardiff Council LGPS	LGPS Deductions - March 2024	200.87	
Daisy (formerly XLN) (DD)	Broadband	109.11	
HMRC	PAYE & NI	81.75	
One Voice Wales	National Awards Conference 27/03/24	60.00	
One Voice Wales	Annual Membership	630.00	
Newton Newton Flag & Banner Makers Ltd	D-Day commemorative flag	28.80	
Cllr J Hughes	Travelling expenses - 27/03/24	81.40	
	Total		1,942.56
	Projected balance at 31st March 2024		**77,108.36**
Approved Expenditure Budget 2023/24		61,761.00	
Budget Spent as at 8 April 2024		34,345.43	
Unspent Budget 2023/24 as at 8 April 2024			27,415.57
	Projected Balance in Hand at Year End		**49,692.79**

Confirmed as a correct record: Dated: 3 June 2024

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Councillor John Griffiths
Chair