St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and remotely via zoom on Monday 3 February 2025 at 7.00 pm

Present:	Councillors	J Griffiths (Chair), F Lewis, C O'Brien, J Hughes, B Devonald, A Rao, C Lewis, P McCarthy
In Attendance:	Clerk	H Dyer

Min.No 02-25	
1	**Declarations of Interest** No declarations of interest were made.
2	**To accept councillor resignation** The resignation received from Councillor Bhupendra was accepted and his contribution to the Council and community noted. It was RESOLVED to advertise the vacancy for co-option.
3	**Minutes of ordinary council meeting held 6 January 2025** RESOLVED to approve the draft minutes without amendment.
4 4.1	**Matters arising from the minutes – not covered by this agenda** Christmas lights – details of alternative provider to be passed to the clerk for investigation due to the delay in the installation of new lights at Trem-Y-Coed. **Action:** **Cllr JH to share the details of the alternative firm with the Clerk.**
5 5.1 5.2	**Finance** **Requests for financial support:** No requests for financial support were received. **Monthly Payment Approvals:** Members scrutinised the financial report of 3 February 2025 (appendix A) with the following payments being approved:

Payee	Item	Amount (£)
H Dyer	Salary & expenses for January	902.33
H Dyer	Reimbursement for replacement battery for the defibrillator at Little Have Nursery	246.00
H Dyer	Reimbursement for Cloud Next hosting services	119.98
Cardiff Council	Pension contributions (EE & ER) January 2025	214.75
BT (DD)	Broadband for January	35.94
Little Haven Nursery	Electricity contribution for defibrillator - for years 2023, 2024 & 2025	90.00
Audit Wales	Audit fees for 2023-2024	200.00

5.3	**Cashbook and bank reconciliation** The cashbook and bank reconciliation were scrutinised and approved as correct to 31 December 2024.

5.4	**Addition of councillor as signatory** Although agreed to proceed earlier in the year, the Council unanimously confirmed its RESOLUTION to add Cllr Christopher O'Brien as an additional signatory to the bank account.
6	**Updates from Cardiff Councillors** - No updates available
7	**Community Projects**
7.1	**S.106** Further discussion held regarding the monies set aside by the museum form crossing improvements.
7.2	**Rhydlafar** Quotation received for works in the park. Discussed improvements and need to confirm intentions quickly to Cardiff Parks Department. Approval to be confirmed by e-mail with resolution to be passed at the next meeting. **Action:** **Clerk to circulate quotation.** **Councillors to confirm intention via e-mail by 7 February 2025.**
7.3	**Westfield Park** Coed Caerdydd to undertake tree planting on 28 March 2025. Cllr JH confirmed costs for public meeting – consideration being given to using Bethel Church.
7.4	**Trem-Y-Coed** Cllrs AR & JH have met with Dave King (Cardiff Rivers Group) regarding clearing the wetlands area. **Action:** **Clerk to connect Dave King with Fexco**
7.5	**Cae St. Fagans** TR33 conducted a further site visit last week – lots of trees infected with ash dieback to be removed.
7.6	**Maes-Y-Deri/ Goitre Fach** No update.
7.7	**The Village (including the park by the railway line and orchard space)** Planning request to be submitted for the removal of the tree in the orchard. Costs for felling the tree to be established. Discussed and RESOLVED to adopt the old phone box. As the box is sited on private land, Chris at the Old Post House is consulting with Cooke and Arkwright. **Action:** **Cllr COB to complete application for tree felling.** **Clerk to establish costs for the trees felling.**
7.8	**Michaelston Road area** Drains have now been cleared. Cllr JH advised he will speak with highways to ask for a regular cleaning schedule. **Action:** **Cllr JH to request regular cleaning schedule.**
8	**Public Session** There were no members of the public present.
9	**Events working group update** Planning meeting postponed until 9th February when dates for forthcoming events will be agreed.

	It was suggested that in light of Cllr BP's resignation, it would be helpful to have a further member of the Council join the working group.
10	**Battlefield working group update** Awaiting further input from Jen Griffiths, Public Rights of Way. Informal talks with Heritage Lottery Fund underway.
11	**Planning** *Planning matters are considered by the planning committee which will have met immediately before this meeting.* Cllr FL (Planning Committee chair) provided an update of the planning applications and permissions granted received, and advised that the RLDP begins on the 18th February and closes April 15th 2025.
12 **12.1** **12.2**	**Environmental Matters** **Highways** Discussion about the existing concrete which has been spilled on Castle Hill, width of pavement restricted due to debris and fallen leaves, and the condition of the road (photos supplied by Cllr JG). **Action:** **Clerk to report issues to Cardiff Council again** **Street Cleaning/ Litter** Large amount of litter removed during road closures - thanks to the Cllrs who cleared up Michaelston Road, and to the residents who cleared Persondy Lane.
13	**Council Communications and Events** Newsletter – Cllr JH will add advice for April gardening. **Action: Cllr JH to send clerk an additional paragraph for the newsletter.**
14	**Village Hall** Broadband issues discussed. Clerk to pursue complaint submitted to BT. **Action:** **Clerk to pursue BT**
15	**One Voice Wales (OVW)** Issues being discussed: Future Generations Act, Cost of Living Crisis and recent moved by Cardiff University.
16	**Correspondence** MS Mark Drakeford's office have been in touch to follow up regarding the proposal for traffic safety measures within the Village. **Action:** **Clerk to provide a summary.**
17	**Police Matters/ Anti-Social Behaviour** Report for January reviewed. Agreed that reports submitted just in time for the meeting (without the required notice) will be discussed in order to ensure relevant information is reviewed in a timely manner.
18	**Attendance Statistics** No issues.

17	**Date and Time of Future Meetings** The next meeting will be held on Monday 7 April 2025 at 7pm. **2025** 7 April 12 May

The Chair thanked everyone for their attendance and the meeting closed at 20:14

St Fagans Community Council			
Financial Report as at 3 February 2025			
		£	£
Current Account	**Balance at 1 January 2025**		**35,884.53**
Swansea Building Society			**70,000.00**
Uncleared Payments/ Receipts			
		Cash Book Total:	**105,884.53**
Items Approved on 6 January 2025			
H Dyer	Salary & expenses for December	880.68	
Cardiff Council Pension Fund	Pension contributions (EE & ER) Deccember 2024	214.75	
BT (DD)	Broadband for December	30.67	
Cooke & Arkwright (SO)	Ground rent	125.00	
HMRC	Tax & NI	110.65	
Air Ambulance	Donation	100.00	
Eyelid Productions	Web support for 2025	100.00	
	Total Of Approved Items	**1,561.75**	
	Available funds at 31 January 2025		**104,322.78**
Items for Approval on 3 February 2025			
H Dyer	Salary & expenses for January	902.33	
H Dyer	Reimbursement for replacement battery for the defibrillator at Little Have Nursery	246.00	
H Dyer	Reimbursement for Cloud Next hosting services	119.98	
Cardiff Council	Pension contributions (EE & ER) January 2025	214.75	
BT (DD)	Broadband for January	35.94	
Little Haven Nursery	Electricity contribution for defibrillator - for years 2023, 2024 & 2025	90.00	
Audit Wales	Audit fees for 2023-2024	200.00	
	Total	**1,809.00**	
	Projected balance at 28 February 2025		**102,513.78**
Approved Expenditure Budget 2024/2025		43,872.00	
Budget Spent (assuming above items approved) as at 3 February 2025		31,274.29	
Unspent Budget 2024/2025 as at 28 February 2025		12,597.71	
	Projected Balance in Hand at Year End		**89,916.07**

Confirmed as a correct record: **Dated: 7 April 2025**

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Councillor John Griffiths
Chair