St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and remotely via zoom on Monday 6 January 2025 at 7.00 pm

Present:	Councillors	J Griffiths (Chair), F Lewis, C O'Brien, J Hughes, B Devonald, B Pathak, A Rao
Apologies:	Councillors	P McCarthy
In Attendance:	Councillor Clerk	C Lewis (Zoom) H Dyer

Min.No 01-25	
1	**Apologies for Absence** Apologies received and accepted from Cllr PMcC (A/L)
2	**Declarations of Interest** No declarations of interest were made.
3	**Minutes of ordinary council meeting held 2 December 2024** RESOLVED to approve the draft minutes with incorrect date and a typing error to be amended.
4	**Matters arising from the minutes – not covered by this agenda** No items raised.
5	**Finance**
5.1	**Requests for financial support:** No requests for financial support were received.
5.2	**Monthly Payment Approvals:** Members scrutinised the financial report of 6 January 2025 (appendix A) with the following payments being approved:

Payee	Item	Amount
H Dyer	Salary & expenses	880.68
Cardiff Council Pension Fund	Pension contributions (EE & ER) Deccember 2024	214.75
BT (DD)	Broadband for December	30.67
Cooke & Arkwright (SO)	Ground rent	125.00
HMRC	Tax & NI	110.65
Air Ambulance	Donation	100.00
Eyelid Productions	Web support for 2025	100.00

5.3	**Cashbook and bank reconciliation** The cashbook and bank reconciliation were scrutinised and approved as correct to 30 November 2024.
5.4	**Budget Approval** Budget for 2025-2026 was approved – following a proposal (accepted unanimously) for an additional £17,500 for architect's fees, and to correct the mistype of 31 November to 30 November.

5.5	**Precept 2025-2026** Following discussion of the budget, it was proposed and RESOLVED to increase the amount received to £55,500. **Action:** **Clerk to include a paragraph regarding costs and the precept in the newsletter.**
5.6	**Internal Auditor** Proposed and unanimously agreed to re-appoint Joanna Howell as internal auditor for financial year 2024-2025. **Action:** **Clerk to send formal appointment letter.**
6	**Updates from Cardiff Councillors** - No updates available
7	**Community Projects**
7.1	**S.106** Cllr JH confirmed that he has spoken to Park Department and the S.106 money which is to be used towards the implementation of a pathway at the slope.
7.2	**Rhydlafar** Lights at Cae Garw Bach discussed. As these lights are never working it was RESOLVED to contact Centregreat and advise them not to hang these lights in future. Trees have now been planted by Coed Caerdydd, the shrubs have been cut back and bulbs planted. **Action:** **Clerk to write to Centregreat**
7.3	**Westfield Park** A request has been submitted for 3,000 bulbs (awaiting confirmation from parks) and new trees which will be planted by the end of February. Cllr JH to chase venue for public meeting date. **Action:** **Cllr JH to confirm date/ cost for meeting**
7.4	**Trem-Y-Coed** Cllr AR has been in contact with Dave King (Cardiff Rivers Group) regarding clearing the wetlands area. **Action:** **Clerk to connect Dave King with Fexco**
7.5	**Cae St. Fagans** No updates. Details of noticeboard style forwarded for consideration.
7.6	**Maes-Y-Deri** Christmas lights discussed. **Action:** **Clerk to contact Centregreat to ensure that permissions are now in place**
7.7	**The Village (including the park by the railway line and orchard space)** The orchard pack offer has been withdrawn as the area is not large enough to plant all of the trees – packs are not allowed to be split. Coed Caerdydd may be able to supply trees and an enquiry has been made to SEWRT.

	Planters on Cardiff Road have been tidied up, broad beans planted in the planters in the park.
7.8	**Michaelston Road area** Report of fly tipping on the east bank, south of Persondy Lane. Whilst the roadworks are still underway a further litter pick is arranged for Saturday 11th at 10am meeting by the level crossing. Meeting to be arrange following e-mail received by Cllr JH from Cardiff Council – Cllr FL and clerk to attend too. **Action:** **Clerk to report tipping to Cardiff Council** **Clerk to look for up to date organisation chart** **Cllr JH to confirm meeting**
8	**Public Session** There were no members of the public present.
9	**Events working group update** Age without limits funding application underway. Application to be made to Edible Cardiff again. New Music Wales may help to create recycled workshops, and other organisations identified to discuss potential events with. Discussion regarding using local telephone box as a seed/ plant exchange/ library.
10	**Battlefield working group update** Advice has been received regarding completing an application to Heritage Lottery Fund. Awaiting further input from Jen Griffiths, Public Rights of Way.
11	**Planning** *Planning matters are considered by the planning committee which will have met immediately before this meeting.* Cllr FL (Planning Committee chair) provided an update of planning applications and permissions granted received and advised that the RLDP has been delayed.
12	**Environmental Matters**
12.1	**Highways** Lighting to remain as it is – no changes possible at present.
12.2	**Street Cleaning/ Litter** Litter pick arranged for Saturday 11 January 2025.
12.3	**Flooding/ Emergencies Working Group** No flooding - drains recently cleared of leaves.
13	**Council Communications and Events** Newsletter discussed – awaiting draft and dates before publishing.
14	**Village Hall** New contact address for the Village Hall – contact@stfagansvillagehall.co.uk Concerns continue to be raised about the new broadband speed. Complaint submitted to BT to be followed up by clerk **Action:**

	Clerk to pursue BT
15	**One Voice Wales (OVW)** Discussed potential to nominate orchard for an award this year.
16	**Correspondence** Response from Alistair Chapman received regarding a variety of issues within the area. Cllr visited local resident regarding traffic incident. PCSO to be advised. Covid day of remembrance discussed. **Action:** **Clerk to re-register each item mentioned in letter to Alistair Chapman** **Clerk to draft letter in response to Alistair Chapman** **Clerk to write to GoSafe to clarify their policy of installing average speed cameras** **Clerk to write to PCSO regarding the traffic incident** **Clerk to write to resident to advise of action taken** **Clerk to forward details of the Covid day to the church**
17	**Police Matters/ Anti-Social Behaviour** Report for December reviewed.
18	**Attendance Statistics** No issues.
17	**Date and Time of Future Meetings** The next meeting will be held on Monday 3 March 2025 at 7pm. **2025** 3 March 7 April 12 May

The Chair thanked everyone for their attendance and the meeting closed at 21:00.

St Fagans Community Council			
Financial Report as at 6 January 2025			
		£	£
Current Account	**Balance at 1 December 2024**		**36,227.28**
Swansea Building Society			**70,000.00**
Uncleared Payments/ Receipts			
		Cash Book Total:	**106,227.28**
Items Approved on 2 December 2024			
H Dyer	Salary & expenses	897.78	
Cardiff Council Pension Fund	Pension contributions (EE & ER) November 2024	214.75	
Planning Aid Wales	Training for Cllr John Hughes	40.00	
BT (DD)	Broadband	30.67	
Daisy Communications (xln) (DD)	Refund	- 5.10	
Cllr J Hughes	Tracel & parking expenses	16.00	
Lawn & Weed Expert Ltd	Weed spraying - St. Fagans Park	108.00	
	Total Of Approved Items	**1,302.10**	
	Available funds at 31 December 2024		**104,925.18**
Items for Approval on 6 January 2025			
H Dyer	Salary & expenses	880.68	
Cardiff Council Pension Fund	Pension contributions (EE & ER) Deccember 2024	214.75	
BT (DD)	Broadband for December	30.67	
Cooke & Arkwright (SO)	Ground rent	125.00	
HMRC	Tax & NI	110.65	
Air Ambulance	Donation	100.00	
Eyelid Productions	Web support for 2025	100.00	
	Total	**1,561.75**	
	Projected balance at 31 January 2024		**103,363.43**
Approved Expenditure Budget 2024/2025		43,872.00	
Budget Spent (assuming above items approved) as at 6 January 2024		26,473.31	
Unspent Budget 2024/2025 as at 6 January 2024		17,398.69	
	Projected Balance in Hand at Year End		**85,964.74**

Confirmed as a correct record: **Dated: 3 February 2025**

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Councillor John Griffiths
Chair