St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and remotely via zoom on Monday 4 November 2024 at 7.00 pm

Present:	Councillors	J Griffiths (Chair), F Lewis, C O'Brien, J Hughes, B Pathak, B Devonald, P McCarthy
Apologies:	Councillor Cardiff Councillors	A Rao C Brown-Reckless, A Gibson, R Livesy
In Attendance:	Councillor Clerk	C Lewis (Zoom) H Dyer

Min.No 11-24	
1	**Apologies for Absence** Apologies received and accepted from Cllr AR, Cllr CBR, Cllr RL and Cllr AG.
2	**Declarations of Interest** No declarations of interest were made.
3	**Minutes of ordinary council meeting held 7 October 2024** RESOLVED to approve the draft minutes with no amendments.
4	**Matters arising from the minutes – not covered by this agenda** **Post Box:** Still awaiting a proper response.
5	**Finance**
5.1	**Requests for financial support:** No requests for financial report were received.
5.2	**Monthly Payment Approvals:** Members scrutinised the financial report of 4 November 2024 (appendix A) with the following payments being approved:

Payee	Item	Amount
H Dyer	Salary and expenses for October (includes backdated pay increase from April 2024)	1,266.87
H Dyer	Reimbursement for renewal of domain name for 2025-2027 - Cloud Next	132.00
Cardiff Council Pension Fund	Pension Contributions (EE & RE) for October 2024	277.70
Cllr A Rao	Reimbursement for purchase of items to be used in the Halloween event	70.47
Cllr J Hughes	Travel expenses	74.00
BT (DD)	Installation of broadband	36.91

	Daisy Communications (xln) (DD)	Broadband charges - these have been deducted by D/D but are incorrect - refund being pursued	115.11

Cashbook and bank reconciliation

5.3 The cashbook and bank reconciliation were scrutinised and approved as correct.

6 Budget

Draft budget circulated. It was agreed that any changes, issues or concerns should be raised with the clerk in preparation for the next meeting.

Action:

Clerk to compile any changes in time for meeting next month

7 Updates from Cardiff Councillors

- No updates available this month

8 Community Projects

8.1 S.106

Resolved to appoint an expert to prepare a report with regards to the oak tree in the Village Hall grounds and proceed to engage HENEB depending upon the tree report.

Action:

Clerk to request quotes for tree reports

Clerk to contact Ros Baker with progress

Clerk to approach Simon Gilbert to ascertain what needs to be done to secure the money for the works to the slope

Cllr FL to speak to Bethan Lewis at the museum regarding S.106 monies

8.2 Rhydlafar

There are approximately 20 volunteers involved in the Rhydlafar working group. So are they have participated in 4 'tidy-up' sessions. Residents have expressed interest in obtaining more planters – permission needs to be sought from Parks Dept.

The success of the weed spraying is still unknown, with die back expected in approximately 3 weeks time.

Currently awaiting the quotation from Cardiff Council for the replacement of the tiles in the playground.

Action:

Cllr BD to capture photographs of weed die back

Cllr JH to speak to Parks Dept regarding planters

8.3 Westfield Park

The design work is now being undertaken for the slope works, following which an estimate for the works to be undertaken will be shared by Cardiff Council.

Feedback from the survey will be shared within the next newsletter. It is envisaged that a public meeting will be held with regards to proposed improvements to the park towards the end of January. Once dates agreed, Cllr JH will arrange for the booking to be made.

Action:

Clerk to have date confirmed for meeting

Clerk to speak to Cllr JH regarding booking a venue when dates confirmed

8.4 Trem-Y-Coed

Seating is being provided by Charles Church – further details to follow.

8.5 Cae St. Fagans

Cllr PMcC met with Grant Strong of Redrow about general tidying up and remedial works to be completed. The housebuilder may be interested in contributing to the Battlefield Project and has offered to pay for and install a noticeboard for the community.

8.6 Maes-Y-Deri

A significant accident in the area, leading to damage of a parked car has highlighted the issue of parking. Parking issues appear to have reduced.

	Barratts have confirmed that they have instructed work to be carried out regarding the weeds and have promised an update on the kickabout area shortly.
8.7	**The Village (including the park by the railway line and orchard space)** Planters in the lay by on Cardiff Road to be reinvigorated in a few weeks' time. The community has been awarded an orchard pack from Keep Wales Tidy; however, this is subject to a survey on the space available. Meeting to be held with the awarding body in due course.
8.8	**Michaelston Road area** There is an estimate date for the end of this month for the road to be closed to allow clearing up. Awaiting confirmation and description of the works to be undertaken. **Action:** **Cllr JH to update clerk who will then share the information**
9	**Public Session** There were no members of the public present.
10	**Events working group update** Brief update provided.
11	**Battlefield working group update** Met with Sealed Knot who are keen to support the project and would welcome the plan to take part in a commemorative event in May 2028. Sealed Knot have suggested further smaller events could be held before then to begin raising awareness – costs to be shared in due course. **Action:** **Cllr BD will share costs**
12	**Planning** *Planning matters are considered by the planning committee which will have met immediately before this meeting.* Cllr FL (Planning Committee chair) provided an update of planning applications and permissions granted.
13	**Environmental Matters**
13.1	**Highways** Castle Hill – appears concrete may have been spilled on the road – follow up with Cardiff Council. Potential for increased lighting discussed. **Action:** **Cllr FL will follow up with regards to the lighting**
13.2	**Street Cleaning/ Litter** Massive litter collection undertaken along Crofft-Y-Genau Road in the last few days, along with verge cutting.
13.3	**Flooding/ Emergencies Working Group** Further survey to be undertaken shortly.
13.5	**Biodiversity** **Action:** Clerk to circulate list of projects undertaken/ in progress, to be included in the report.
14	**Council Communications and Events** Discussed forthcoming newsletter and agreed to include information about pension credits. **Action:** **Clerk to action**
15	**Village Hall** Issues remain with replacement Broadband. **Action: Clerk to follow up**

16	**One Voice Wales (OVW)** Finance and NEC meetings forthcoming.
17	**Senedd Inquiry** Cllr JH had submitted the response from OVW perspective. **Action: Clerk to circulate e-mail from Cllr JH**
18	**Correspondence** Discussed correspondence received in relation to Falconwood Drive. RESOLVED to obtain photographic examples of issues related to parking and write to Planning Department at Cardiff Council regarding the dangers presented by the parking, and changes to planned use. **Action:** **Photographs to be submitted to Clerk**
20	**Police Matters/ Anti-Social Behaviour** Figures not available.
21	**Attendance Statistics** No issues.
22	**Date and Time of Future Meetings** The next meeting will be held on Monday 4 November 2024 at 7pm. **2024** 2 December **2025** 6 January 3 February 3 March 7 April 12 May

The Chair thanked everyone for their attendance and the meeting closed at 20:38.

St Fagans Community Council			
Financial Report as at 4 November 2024			
		£	£
Current Account	**Balance at 1 October 2024**		**50,350.72**
Swansea Building Society			**70,000.00**
Uncleared Payments/ Receipts			**24.00**
		Cash Book Total:	**120,326.72**
Items Approved on 7 October 2024			
H Dyer	Salary and expenses for September 2024 (includes purchases for the Council)	1,040.67	
Cardiff Council Pension Fund	Pension contributions (EE&ER) for September 2024	204.26	
HMRC	Tax and NI for 2nd quarter	422.84	
Daisy Communications (xln)	Broadband	115.11	
Cllr J Hughes	Travel expenses	74.00	
Allens Printers Ltd	Newsletters	301.00	
Allens Printers Ltd	Questionnaires	110.40	
St. Mary's, St. Fagans Church	Reimbursement for wreath for Remembrance Sunday	20.00	
Lawn and Weed Expert 2024 Limited (formerly Taylor Total Weed Control)	Spraying of additional areas of Rhydlafar and Michaelston Road communities	775.20	
	Total Of Approved Items	**3,063.48**	
	Available funds at 31 October 2024		**117,263.24**
Items for Approval on 4 November 2024			
H Dyer	Salary and expenses for October (inlcudes backdated pay increase from April 2024)	1,266.87	
H Dyer	Reimbursement for renewal of domain name for 2025-2027 - Cloud Next	132.00	
Cardiff Council Pension Fund	Pension Contributions (EE & RE) for October 2024	277.70	
Cllr A Rao	Reimbursement for purchase of items to be used in the Halloween event	70.47	
Cllr J Hughes	Travel expenses	74.00	
BT (DD)	Installation of broadband	36.91	
Daisy Communications (xln) (DD)	Broadband charges - these have been deducted by D/D but are incorrect - refund being pursued	115.11	
	Total	**1,973.06**	
	Projected balance at 31 October 2024		**115,290.18**
Approved Expenditure Budget 2024/2025		43,872.00	
Budget Spent as at 31 October 2024		16,320.28	
Unspent Budget 2024/2025 as at 31 October 2024		27,551.72	
	Projected Balance in Hand at Year End		**87,738.46**

Confirmed as a correct record: **Dated: 2 December 2024**

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Councillor John Griffiths
Chair