St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and remotely via Zoom on Monday 12 May 2025 at 7.00 pm

Present:	Councillors	C O'Brien (Chair), J Griffiths, F Lewis, J Hughes, B Devonald, P McCarthy, A Rao
Apologies:	Councillors Cardiff County Councillors	C Lewis (pre-arranged leave) R Livesy
In Attendance:	Clerk	H Dyer

Min.No 05-25	
1	**Declarations of Interest** Cllr FL declared an ongoing interest and completed the appropriate form.
2	**Minutes of ordinary council meeting held 7 April 2025** RESOLVED to approve the draft minutes without amendment.
4	**Matters arising from the minutes – not covered by this agenda** No items raised.
5	**Finance**
5.1	**Requests for financial support:** No requests for financial support were received.
5.2	**Monthly Payment Approvals:** Members scrutinised the financial report of 12 May 2025 (appendix A).

Payee	Item	Amount (£)
H Dyer	Salary & expenses for April	1,009.71
Cardiff Council	Pension contributions (EE & ER) April 2025	220.96
BT (DD)	Broadband for April	35.94
Swansea Building Society	Transfer to 90 day savings account of additional reserves for planned projects	15,000.00
Cllr J Hughes	Travel expenses and reimbursement for plants	197.00
OVW	Awards conference - Cllr JH attending	65.00
Bridgend Asbestos Services Ltd	Asbestos survey	540.00
OVW	Membership for 2025-2026	688.00
Llangollen International Eisteddfod	Donation	100.00

Cllr J Griffiths	Chair's allowance for 2024-2025	500.00
BT	Adoption of telephone box	1.00
Allens Printers Ltd	Double issue newsletter	686.00
SLCC Enterprises Ltd	Training for clerk	96.00
	Total	**19,139.61**

5.3 **Cashbook and bank reconciliation**
The cashbook and bank reconciliation were scrutinised and approved as correct to 31 March 2025.

5.4 **Payments to members**
Discussed and RESOLVED not to implement attendance allowance, other payments to remain the same. Forms submitted and returned.

6 **Updates from Cardiff Councillors**

- No updates available

7 **Public Session**
There were no members of the public present.

8 **Community Projects**

8.1 **Rhydlafar**
Awaiting response to application for book boxes – expected June 2025.

Discussed and RESOLVED that should the book boxes not be available, Dusty Forge could be approached in order to commission boxes for the St. Fagans area.

Cllr JH is meeting with Chloe from Coed Caerdydd on 3 June to discuss potentially planting additional trees at the bottom of the playground.

Clerk to provide details of budgeted planters. Cllr JH has reported areas of grass which are overgrown to parks.
Action:
Clerk to provide details of provision for planters.

8.2 **Westfield Park**
Coed Caerdydd to review planting soon.

Recent events held in the park have been a great success. Next events 1 June and 6 July.
Action:
Clerk to chase Cardiff Football for potential involvement

8.3 **Trem-Y-Coed**
Dave King, Cardiff Rivers Group, will start work on clearing up the wetlands area in August, potentially working with Fexco.
Cllr JH has spoken to Kate Blair (Parks) but as yet there are no plans forthcoming.

	The help of volunteers would be welcomed and the policy and application form to be reviewed in June meeting. **Action:** **Cllr JH to chase the authorised design work**
8.4	**Cae St. Fagans** Interest has been shown in the potential allotments, and a list is being kept of those interested. The start of the next development may impact upon the handover of the site and Cllr PMcC is looking to meet with Grant Strong to discuss the new building works. In addition, he will raise the question of the noticeboard and request further details about the potential allotments. **Action:** **Cllr PMcC to meet with Grant Strong**
8.5	**Maes-Y-Deri/ Goitre Fach** No update. Discussion held about events for the area. **Action:** **Clerk to enquire whether Linc Housing have planned any events this year**
8.6	**The Village (including the park by the railway line and orchard space)** The road sign at the top of Greenwood Lane needs to be replaced. Cllr FL will forward a photo to the clerk. Weeding has been done in the park and the rhubard is doing well. It does not appear anyone is picking the produce grown though. Sign to be placed on the beds to confirm that the produce may be picked. Benches and information board legs to be painted. Cllrs JG & JH confirmed that they would undertake the maintenance. Discussion regarding the plan for the orchard to be tabled for the June meeting. **Action:** **Clerk to report street sign to Cardiff Council** **Clerk to create a sign for the park to encourage people to use the produce**
8.7	**Michaelston Road area** Fly tipping between the Village and Trem-Y-Coed is causing a problem, with the mattress which had been dumped being set alight. Although this was reported to Cardiff Council they have advised that the refuse is on private land and therefore are unable to remove it. Cllr COB has contacted Chris Hyde to ask for the refuse to be removed. Road closures 22 June and 6 July to allow Network Rail to carry out works at the level crossing. Cllr JH will notify highway maintenance of the closures in the hope that the issues of concrete on the road, and substantial potholes could be fixed at the same time. **Action:** **Cllr JH to contact Highways Maintenance**
9	**Events working group update** Update provided. Next events 1/6/25 and 6/7/25.
10	**Battlefield working group update** First draft of battle summary written. Still awaiting a meeting with Mr John and Jen Griffiths. **Action:** **Cllr JH to contact Mr John to arrange an informal meeting with Cllrs FL & BD**
11	**Planning** *Planning matters are considered by the planning committee which will have met immediately before this meeting.*

	Cllr FL (Planning Committee chair) provided an update of the planning applications and permissions.
12	**Environmental Matters**
12.1	**Highways** All 20mph repeater signs on Michaelston Road have been painted black. Discussion around speeding traffic on Michaelston Road. **Action:** **Clerk to report signs to Cardiff Council** **Clerk to write to Insp Tim Urshall with regards to speeding on Michaelston Road**
12.2	**Street Cleaning/ Litter** Fast food wrappers still appear to be forming the bulk of the waste collected from Michaelston Road. **Action:** **Clerk to write to Burger King and McDonalds regarding littering.**
13	**Council communications** Clerk provided an overview of current IT arrangements. It was agreed that alternative IT solutions should be sought.
14	**Village Hall** Afternoon tea arranged for 1 June 2025 – tickets available. VHA will take proposal for maintenance for the village up with Chris Hyde, Cook & Arkwright.
15	**OVW** Cllr JH provided an update.
16	**Correspondence** There was no correspondence which required discussion.
17	**Police matters** Police report reviewed.
18	**Attendance statistics** No issues.
19	**Date and Time of Future Meetings** The next meeting will be held on Monday 2 June at 7pm. **2025** Monday 2nd June Monday 7th July Monday 4th August Monday 1st September Monday 6th October Monday 3rd November Monday 1st December

The Chair thanked everyone for their attendance and the meeting closed at 20:43

St Fagans Community Council			
Financial Report as at 12 May 2025			
		£	£
Current Account	**Balance at 1 April 2025**		**87,702.22**
Swansea Building Society			**70,000.00**
Uncleared Payments/ Receipts			
		Cash Book Total:	**157,702.22**
Items Approved on 7 April 2025			
H Dyer	Salary & expenses for February	894.99	
Cardiff Council	Pension contributions (EE & ER) February 2025	220.97	
BT (DD)	Broadband for February	35.94	
Planning Aid Wales	Training - Councillor JH	50.00	
Cooke & Arkwright (SO)	Ground rent 25/03/25 - 23/06/25	125.00	
One Voice Wales	Training - Council PMcC	40.00	
Andy Gowman	Write off payment of £50.00 due (cashbook entries 2023 and March 2025).	50.00	
H Dyer	Salary & expenses for March	901.65	
Cardiff Council	Pension contributions (EE & ER) March 2025	214.75	
BT (DD)	Broadband for March	35.94	
Lawn & Weed Expert	Weed spraying St. Fagans Park - March 2025	108.00	
SLCC Enterprises Ltd	Training course for Cllr JH - Ethical Frameworks 14/05/25	78.00	
A Rao	Reimbursement of equipment, accessories and printing for Plant Giveaway event in Westfield Park	202.65	
Allens Printers Ltd	A5 Flyers for public meeting 20/03/25	117.00	
C O'Brien	Reimbursement of costs to remove Ash tree from the orchard	350.00	
J Hughes	Reimbursement for plants for Plant Giveaway in Westfield Park	100.00	
	Total Of Approved Items	**3,524.89**	
	Available funds at 30 April 2025		**154,177.33**
Items for Approval on 12 May 2025			
H Dyer	Salary & expenses for April	1,009.71	
Cardiff Council	Pension contributions (EE & ER) April 2025	220.96	
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	Projected balance at 31 May 2025		**135,037.72**
Approved Expenditure Budget 2024/2025	Budget to be reviewed due to payment from Cardiff Council		
Budget Spent (assuming above items approved) as at 30 April 2025			
Unspent Budget 2024/2025 as at 30 April 2025			
	Projected Balance in Hand at Year End		**135,037.72**

Confirmed as a correct record: **Dated: 2 June 2025**

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Councillor Bethan Devonald
Vice Chair