St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and remotely via zoom on Monday 5 February 2024 at 7.00 pm

Present:	Councillors	F Lewis (Chair), J Griffiths, J Hughes, C O'Brien, B Devonald, B Pathak, C Lewis
Apologies:	Councillors Cardiff Councillors	Aneka Rao – absent due to family illness Cllr A Gibson – absent due to caring responsibilities
In Attendance:	Clerk	H Dyer

Min.No 02.24	
1	**Declarations of Interest** There were no declarations of interest.
2	**Minutes of ordinary council meeting held 8 January 2024** Minutes were approved for 8 January 2024 – with mistyped dates being amended manually.
3	**Matters arising from the minutes – not covered by this agenda** None.
4	**Updates from the Cardiff Councillors** No updates available.
5 **5.1**	**Finance:** **Requests for financial support:** No requests for financial assistance were received this month. **Monthly payment approvals:** Members scrutinised the financial report of 5 February (appendix A) with the following payments being approved:

Payee	Item	Amount
Hilary Dyer	Salary and expenses	840.51
Cardiff Council LGPS	LGPS Deductions - January 2024 and backdated contributions for A Gowman	260.24
Daisy (formerly XLN) (DD)	Broadband	101.69
Andy Gowman	Back pay	187.98
HMRC	PAYE and National Insurance	38.71
SLCC	FILCA training for H Dyer	144.00

	Planning Aid Wales/ OVW - Planning for Future Generations	Training for Cllr JH & Cllr COB	150.00

5.2 **Community Council Funds**
The council discussed funds which are currently invested for projects and RESOLVED to increase the deposit to £70k in the Swansea Building Society 90 day account, once the precept has been received.

Action: Clerk to arrange transfer of funds in due course.

6 **Public Session**
There were no members of the public present.

7 **Community Projects**

Christmas Lights
Meeting to be held with current supplier (Monday 11 March) for review of current provision, state of equipment, and updated quotation for 2024.

Action: Clerk and other members who are available to meet with Centregreat Monday 11th March

7.1 **Rhydlafar**
Park works now appear to be almost complete, although there is a small section which should be addressed. Awaiting invoice – RESOLVED to await completion of works before settling invoice. Cllr JH due to meet with Kate Blair for a parks inspection next week. Carpet in park in good condition but tiles need to be replaced – costs thought to be in the region of £14k.

Action:
Clerk to hold invoice until remedial works are complete.
Cllr JH to speak to council about outstanding items.

Fallen tree at Rhydlafar is waiting to be cleared by Cardiff Council.
Action: Clerk to chase removal of tree.

7.2 **Westfield Park**
Update provided by Cllr AR.

Action: Clerk & Cllr AR to draft survey giving options

7.3 **Trem Y Coed**
Discussion about Westfield Park and benefits Trem-Y-Coed if proposed works to create proper access to the park, at the slope, were accepted.

Discussion about lack of suitable trees for lights with a query about the tree at the entrance to the estate.

7.4 **Cae St. Fagans**
Discussed and RESOLVED to provide noticeboard for the area, once permission granted by housbuilders/ estate managers.

Discussion regarding allotments under S.106 – this covered both Cae St. Fagans and Goitre Fach.

	Action: **Clerk to write regarding permission to erect a noticeboard.** **Clerk to write to Simon Gilbert regarding allotments.**
7.5	**Maes Y Deri/ Goitre Fach** Discussion regarding resurfaced park. Location for noticeboard has now been clarified by Barratt Homes. Yellow lines are now in place, and this has improved parking in the area. **Action:** **Clerk to chase report regarding the kickabout area.** **Clerk to obtain quotations for noticeboard.**
7.6	**The Village (including the park by the railway line)** Planting of trees to create an orchard – advised grass cutting and removal of brambles would make the planting easier. Cllr COB offered to manage the preparation. Discussion regarding potential concerns for residents – Cllr COB to meet with concerned residents. RESOLVED to include an area for wildflower planting with Cllr COB offering to produce a plan to plant to. **Action:** **Cllr COB to manage the preparations for planting.** **Cllr COB to discuss concerns with residents.** **Cllr COB to prepare a plan for planting.** Battlefield project discussed and RESOLVED a working group should be established for the project, comprising Cllrs FL, BD, CL and the clerk.
8	**Review of the Charter with Cardiff City Council** Cllr JH advised that additional information is still awaited from OVW. It was RESOLVED to postpone the discussion.
9	**Planning** *Planning matters are considered by the planning committee which will have met immediately before this meeting.* The Chair provided an oral summary of that meeting for member information.
10	**Environmental Matters**
10.1	**Highways** Wall partially demolished in village following collision by lorry – responsibility claimed by lorry owner, and wall being reinstated. Meeting with FM MD and Cllr De'Ath – assemble in car park prior to 12pm.
10.2	**Street Cleaning/ Litter** CC have stated that they cannot confirm when bags from litter picks will be collected, but have confirmed it will be collected. Cllr FL to circulate dates. **Action: Cllr FL to circulate dates**
10.3	**Flooding/ Emergencies Working Group** Discussion regarding closure of Crofft Y Genau Road due to flooding. RESOLVED to write to Cllr RL. **Action: Cllr FL to respond to Cllr RL.**

10.4	**Other Environmental Matters** No issues were discussed.
10.5	**Section 6 Biodiversity and Ecosystem Responsibility** Discussion about additional projects for parks – RESOLVED to purchase a barrel to create a herb planter for St. Fagans Park. **Action: Cllr COB to source a barrel to use for a herb planter.**
11	**Council Communications**
11.1	**Newsletter** Newsletter delayed. Will now include information about the litter picks and tree planting.
12	**Village Hall** Confirmation received that the church is not charged for utilising the village hall. Query over document found – Cllr COB to provide clerk with a copy to investigate. **Action: Cllr COB to forward document to clerk.**
13	**One Voice Wales** Update provided by Cllr JH. Discussion regarding Llais and NHS. **Action: Cllr JH to provide contact e-mail for Richard Cox to Cllr BD.**
15	**Correspondence** Discussed D-Day celebrations information received – RESOLVED to order a lantern for 6 June. **Action:** **Clerk to order lantern.** **Clerk to include planned event in the newsletter.** **Clerk to ascertain whether a flag is available.** **Cllr FL to organise a guest to light the lantern.** Correspondence from lobbying group requesting call for overhaul of legal justice system. Discussed and RESOLVED not to lend support. Correspondence regarding planning application for doggy day care discussed and RESOLVED not to comment as the application is for daytime care only not including evenings and weekends. **Action: Clerk to prepare response to resident who asked the council to object.** Correspondence regarding stile which is potentially on public land. RESOLVED to investigate further. **Action: Clerk to write to Chris Hyde to determine whether public right of way and if they can fix it.**
16	**Police Matters/ Anti-Social Behaviour** Police report reviewed and discussed.
17	**Attendance Statistics** Statistics were provided. No issues to be discussed.
18	**Date and Time of Future Meetings** The next meeting will be held on the 8 April 2024.

	2024	
8	April	
13	May	
3	June	
1	July	
5	August	
2	September	

The Chair thanked everyone for their attendance and the meeting closed at 21:15.

St Fagans Community Council			
Financial Report as at 5 February 2024			
		£	£
Cash Book	Balance at 1st of January 2024		93,461.92
Items Approved on 8 January 2024			
Hilary Dyer	Salary and expenses (includes domain and e-mail hosting)	966.66	
Cardiff Council LGPS	LGPS Deductions - December 2023	200.87	
Eyelid Productions	Annual website support	100.00	
Daisy (formerly XLN) (DD)	Broadband	101.69	
HMRC	PAYE and National Insurance	3.16	
			1,372.38
	Balance at 31 January		92,089.54
Items for Approval on 5 February 2024			
Hilary Dyer	Salary and expenses	840.51	
Cardiff Council LGPS	LGPS Deductions - January 2024 and backdated contributions for A Gowman	260.24	
Daisy (formerly XLN) (DD)	Broadband	101.69	
Andy Gowman	Back pay	187.98	
HMRC	PAYE and National Insurance	38.71	
SLCC	FILCA training for H Dyer	144.00	
Planning Aid Wales/ OVW - Planning for Future Generations	Training for Cllr JH & Cllr COB	150.00	
	Total		3,095.51
	Projected balance at 31st January 2023		**88,994.03**
Approved Expenditure Budget 2023/24		61,761.00	
Budget Spent as at 8th January 2024		26,535.27	
Unspent Budget 2023/24 as at 31st December 2023			35,225.73
	Projected Balance in Hand at Year End		**53,768.30**

Confirmed as a correct record: Dated: 4 March 2024

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Councillor Frances Lewis
Chair