St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and remotely via zoom on Monday 8 January 2024 at 7.00 pm

Present:	Councillors	J Griffiths (acting Chair), C O'Brien, B Devonald, B Pathak, C Lewis F Lewis (Zoom), J Hughes (Zoom), A Rao (Zoom)
Apologies:	Cardiff Councillors	Cllr R Livesy Cllr A Gibson
In Attendance:	Clerk	H Dyer

Min.No 01.24	
1	**Declarations of Interest** There were no declarations of interest.
2	**Minutes of ordinary council meeting held on 4 December 2023** Amendment made to the minutes to reflect that information is being gathered regarding the noxious fumes being experienced by residents.
3	**Matters arising from the minutes – not covered by this agenda** None.
4	**Updates from the Cardiff Councillors** No updates available.
5	**Finance:**
5.1	**Requests for financial support:** Request for financial support received from Urdd who provide holidays for children. The request was discussed, and it was **RESOLVED** not to contribute on this occasion, as it is council policy to provide financial assistance locally, to ensure that there is an immediate benefit to the community as a whole. **Action: Clerk to write to Urdd and inform them of the decision.** Cllr BP advised that the police have withdrawn their request for a contribution to be made towards the cost of neighbourhood watch signs.
5.2	**Monthly payment approvals:** Members scrutinised the financial report of 8 January (appendix A) with the following payments being approved:

Payee	**Item**	**Amount**
Hilary Dyer	Salary and expenses (includes domain and e-mail hosting)	966.66
Cardiff Council LGPS	LGPS Deductions - December 2023	200.87
Eyelid Productions	Annual website support	100.00
Daisy (formerly XLN) (DD)	Broadband	101.69

	HMRC	PAYE and National Insurance	3.16

A query was raised with regards to the payment which has not yet been made to Carole Peters for the Halloween Scavenger Hunt which was agreed some time ago. The clerk informed the meeting that we are still awaiting some missing receipts. Ms Peters is aware and will forward them in due course.

5.3 **Precept for 2024-2025**

The impact of increasing the precept for the local community was discussed. Following a final review of the projected budget and estimated costs for project works, it was unanimously **RESOLVED** to make a request for £51,700 (an approximate increase of 5%).

Action: Clerk to submit the request to Cardiff Council (completed).

5.4 **Community Council Funds**

Suggestion that more funds should be moved into short term investment account to ensure that the greatest return is being received. It was RESOLVED to add this item to the agenda for the next meeting.

6 **Public Session**

There were no members of the public present.

7 **Community Projects**

7.1 **Rhydlafar**

Park works now appear to be almost complete, although there is a small section which should be addressed.

A fallen tree at Rhydlafar has been reported and is waiting to be cleared by Cardiff Council.

Recurring water leak reported.

Action: Clerk to report recurrence of water leak (completed).

7.2 **Westfield Park**

Cllr JH has contacted the parks department again regarding proposed works.
Cllr AR and the clerk are to meet and frame options for projects which can then be put to an informal group of residents who have initially raised concerns, prior to initiating a small consultation, which will be followed by a wider survey of residents.

7.3 **Trem Y Coed**

No updates.

7.4 **Cae St. Fagans**

Issues of the incomplete playground have been raised by Cllr RL and the matter is being pursued by Amanda Sutcliffe.

Action: Clerk to write to housebuilders (Redrow) and a supporting letter to CCC copying in all involved.

Following a discussion regarding the desire of the council to have a serving representative, Cllr AR advised that she is a member of the Cae St. Fagans Facebook group now and will contact one of the residents who has been posting about becoming more involved in the community.

Action: Cllr AR to contact local resident.

7.5	**Maes Y Deri/ Goitre Fach** Discussed regarding the noticeboard – awaiting feedback from Barratts with further information to identify the suggested site for the noticeboard.
7.6	**The Village (including the park by the railway line)** The Orchard - Cllr COB is holding a meeting with residents to hear concerns **Action: Clerk to identify any works required to be completed prior to the planting day.** Trees identified by Ground Control (for Network Rail) as dangerous – following recent correspondence, Ed Baker at CCC is currently awaiting sight of the report before considering whether it is appropriate to remove any trees.
7.7	**Ysgol Gynradd Groes-Wen Primary School** Cllr BP has attended his first meeting as school governor. The headmaster, Mr Richards, has stated that he is looking to establish a close working relationship with the community council. Next meeting being held in March.
7.8	**Christmas Lights** Due to the difficulties experienced with the Christmas lights, it was suggested that a meeting be held with the existing supplier to ascertain current condition of lights, works required and to identify a location for new lights as Maes Y Deri/ Goitre Fach. A site survey will then enable quotations to be gathered to ensure the council are achieving best value for money.
8	**Review of the Charter with Cardiff City Council** Cllr JH advised that a meeting with OVW regarding the review of the Charter is due to take place shortly. It was resolved to postpone this agenda item until the following meeting as further information will be available.
9	**Planning** *Planning matters are considered by the planning committee which will have met immediately before this meeting. The Chair provided an oral summary of that meeting for member information.*
10	**Environmental Matters**
10.1	**Highways** Reports of a serious RTA were reported in Wales Online; however, no details are known. **Action: Clerk to write to PCSO Richard Davies to ascertain details of the collision with a view to gathering further information to present regarding traffic in the area.** GO Safe are reintroducing speed watch, with details of their scheme being disseminated through an online session. **Action: Clerk to provide details of date/ time to Cllr FL who will endeavour to attend.**
10.2	**Street Cleaning/ Litter** The arrangement of further litter picks was discussed again; however, further strike action is now planned. It was **RESOLVED** not to arrange further litter picks until collections have returned.
10.3	**Flooding/ Emergencies Working Group** Issues at the dip in the road along Crofft Y Genau road were highlighted as the recent heavy rain has caused the road to be closed again, which may relate to a drain collapse. The council noted the difficulties associated with controlling flash flooding; however, it **RESOLVED** to contact Highways regarding recent difficulties, including the flooding at the bottom as Castle Hill, given the regularly frequency with which flooding occurs. **Action: Clerk to raise issue with Highways**

10.4	**Other Environmental Matters** Brief overview of the Rivers Trust session held in the Plymouth Arms was provided. In summary there seem to be a number of areas for involvement including future litter picking, replanting and removal of Himalayan Balsam.
10.5	**Section 6 Biodiversity and Ecosystem Responsibility** Details of projects completed by the council to be submitted to OVW. **Action: Cllr COB to forward pictures and details for the Clerk to forward to OVW.** Cllr JH suggested that the attenuation pond, pathway and surrounding area at Trem Y Coed is very wet, and has the potential to be developed for a future wetlands wildlife area, potentially with help from Rachel Carter. **Action: Clerk to include this item on the agenda for further discussion.** Cllr COB advised that he is planning to attend the Cardiff Nature Plan next Wednesday.
11	**Council Communications**
11.1	**Newsletter** Newsletter to be prepared for printing at the end of January. **Action:** **News items to be submitted to clerk by the 25 January.** **For inclusion in newsletter:** • **Fair Share Cymru, Cardiff & Vale College** • **Hub in Ely Library – improved services** • **Facebook, Instagram and X details**
11.2	**Litter Picks** Facebook posts to be put up explaining litter picks postponed until the resolution of the CCC strike. **Action: Cllr COB to post to Facebook.**
12	**Village Hall** No updates.
13	**One Voice Wales** Review of charter being undertaken next week. Further details to be shared at the next meeting. Proposed increase of 6% for OVW membership has still not been confirmed. Cost of living team has been established and all positions appointed.
15	**Correspondence** Correspondence of 8/12/23 – pension fund Discussed and noted. Correspondence of 21/12/23 – dormant assets scheme Discussed and members encouraged to consider the scheme.
16	**Police Matters/ Anti-Social Behaviour** Police report reviewed as it was submitted to the council in an update to the Clerk's report prior to the meeting. General reduction in the number of incidents noted.

17	**Attendance Statistics** Statistics were provided. No issues to be discussed.
18	**Date and Time of Future Meetings** The next meeting will be held on the 5 February 2023.

2024	
4	March
8	April
13	May
3	June
1	July
5	August
2	September

The Chair thanked everyone for their attendance and the meeting closed at 20:10.

St Fagans Community Council			
Financial Report as at 8 January 2024			
		£	£
Cash Book	Balance at 1st of December 2023		93,461.92
Items Approved on 4 December 2023			
Hilary Dyer	Salary and expenses - November 2023 Includes dackdated pay increase	1,074.02	
Cardiff Council LGPS	LGPS Deductions - November 2023	261.56	
Daisy Communications (fromerly XLN) - DD	Broadband	101.69	
Cllr J Hughes	Paint and plants	52.00	
			1,489.27
	Balance at 31 December		91,972.65
Items for Approval on 8 January 2024			
Hilary Dyer	Salary and expenses (includes domain and e-mail hosting)	966.66	
Cardiff Council LGPS	LGPS Deductions - December 2023	200.87	
Eyelid Productions	Annual website support	100.00	
Daisy (formerly XLN) (DD)	Broadband	101.69	
HMRC	PAYE and National Insurance	3.16	
	Total		2,861.65
	Projected balance at 31st December 2023		**89,111.00**
Approved Expenditure Budget 2023/24		61,761.00	
Budget Spent as at 8th January 2024		26,301.41	
Unspent Budget 2023/24 as at 31st December 2023			35,459.59
	Projected Balance in Hand at Year End		**53,651.41**

Confirmed as a correct record: Dated: 5 February 2024

_____

Councillor Frances Lewis
Chair