

St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and also remotely via zoom on
Monday 3rd July 2023 at 7.00 pm

Present:	Councillors	F Lewis, B Devonald, J Griffiths, C O'Brien, B Pathak
Apologies:	Cardiff Councillors	R Livesy A Gibson
In Attendance:	Clerk Councillor Cardiff Councillor	Mr A Gowman/ Mrs H Dyer J Hughes (Via Zoom) C Brown-Reckless (Via Zoom)
There were no members of the public in attendance.		

Min.No 07.23	
1	Declarations of Interest There were no declarations of interest.
2	New clerk welcomed The chair and committee welcomed the new clerk. The current clerk outlined the plan for handover which will take place during July.
3	Minutes of ordinary council meeting held 5th June 2023 3.1 Minutes to be updated to reflect on P.2, 2.4, Cardiff RLDP, that MD said he was “of the opinion that there was no sense in Cardiff Council using the old 2018 population forecasts as these are out of date” – minutes to be updated accordingly. 3.2 Addendum re allowances to be added and finance report updated by clerk.
4	Matters arising from the minutes – not covered by the agenda 4.1 The chair’s allowance was discussed in relation to the dinner held. It was agreed that a contribution to meet the difference between the allowance and the final bill will be split between those who took partners to the event. The sum of £21 per person (6 people) is to be paid to Cllr JH at the next meeting. It was agreed that for future events, any costs in excess of the allowance is to be split between attendees, although this will be mitigated for those not taking partners. The budget for the Chair’s allowance will be reviewed at the next Annual General Meeting. The term Chair’s allowance will be used going forward, in place of Chairman’s allowance which is now an outdated term.

4.2	The proposed visit of MD & Councillor Wild to witness the problems with road safety in the village was raised, as no contact has been made regarding arrangements. Clerk to chase the secretary to MD by e-mail.								
5	To receive updates from the Cardiff Councillors								
5.1	Whilst sending apologies, Cllr RL enquired as to whether MD had responded with regards to single yellow lines for Crofft y Genau Road, as he was approached by the PCSO for an update. Recapped that St. Fagans village had never been opposed to yellow lines however, Cardiff Council had objected. Clerk to update R Davies (PCSO).								
5.2	Meeting held in Fairwater police station with Ben Davies (Inspector), his assistant, Cllr CBR, Cllr JH. Matters discussed included e-scooters, anti-social behaviour, and the deaths in Ely.								
	RLDP – no opportunity for Cllr CBR to ask Simon Gilbert the community council's questions.								
5.3	Although Cllr AG sent her apologies, she forwarded an update by e-mail:								
5.4	1. I have been dealing with complaints relating to ASB and Linc housing. Two separate issues. I have been aware of a Community Engagement exercise. I hope to attend. I am still liaising with residents. 2. A positive response received from my enquiry regarding the Play area on Maes Y Deri. I believe I forwarded the response. [Tom Probert, Barratt's Technical Project Manager is awaiting quotes for alternative surfacing.] 3. I have yet again written to Highways about the ongoing parking dangers on Heol Crofft Y Genau. Also, requested a suitable crossing. 4. Support for Pentyrch Surgery and Pharmacy is ongoing. 5. I met with members of the Community Council to discuss the RLDP. At that time, I had little to offer as the Preferred Option had not been published. Now in the Public Domain. Next Meeting of the Task and Finish group will be 7th July. 6. Met with residents of Westfield Park who have problems with trees encroaching on their properties along with a few other issues. I am liaising with Ely Councillors to help resolve a few issues. Discussion and agreement that once the birds have fledged, trees will be cut down/ overhanging cut back/ trimmed as necessary. Aware that one resident does not want trees cut down, therefore overhang will be cut where is encroaches on neighbouring property. Update discussed especially with regards to Westfield Park.								
6	Finance								
6.1	Financial Requests								
	There were no applications for financial assistance this month.								
6.2	Approvals								
	The following payments were approved:								
	<table><tr><th>Payee</th><th>Item</th><th>£</th></tr><tr><td>A Gowman</td><td>Salary and Expenses - June 2023</td><td>503.41</td></tr></table>	Payee	Item	£	A Gowman	Salary and Expenses - June 2023	503.41		
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	Cardiff Council LGPS	LGPS Deductions - April 2023 - NB decrease in employers contribution fom 19.4% to 18.3%	202.87
	XLN (SO)	Broadband - July 2023	101.69
	Planning Aid Wales	Understanding Section 106 Planning Obligations Course	560.25
	Taylor Total Weed Control	Weed Control	108.00
	HMRC	PAYE - Quarter 1 2023/24	960.00
			2,436.22
	Cllr JH sought approval for expenses. Clerk has not yet received e-mail, Cllr JH to resend. Expenses approved.		
7	Public Session		
	There were no members of the public present.		
7.1	Discussion around publicising community council meetings more widely as there is a consistent lack of public presence. Agreed that Facebook is currently underutilised, and information needs to be posted more regularly.		
8	Community Projects		
8.1	Rhydlafar No update on the drainage issues relating to the play surface of Rhydlafar Park (ref. minute 05.23.6.1). The officer for Rhydlafar park has been asked to provide an update. The roundabout which was paid for by SFCC, despite being the responsibility of Cardiff Council, was discussed as it is currently an eyesore, with Mare's Tail taking root which is difficult to remove. Agreed clerk to contact the officer for Rhydlafar park, requesting the roundabout be sprayed, mentioning the Mare's Tail and enclosing the photograph. The previously obscured road sign has had foliage trimmed back and is now visible; however, this will need to be monitored as only a small amount of the foliage has been cut back and it is likely to regrow, obscuring the sign again, quickly.		
8.2	Westfield Park Cllr JH reported no progress on the minute ref: 5.23.6.3 – hazardous slope between park and Trem Y Coed scrub area as a costing has still not been received. Agreed that as this work is urgent to prevent a slipping hazard during inclement weather, the clerk will chase Cardiff Council in the absence of Cllr JH. Road signs are faint and difficult to read around Westfield Park. Cllr FL will view and liaise with Cllr AG to take forward.		
8.3	Trem Y Coed Two gates are yet to be finished.		
8.4	Cae St. Fagan's Nothing to report.		

8.5 Maes Y Deri/ Goitre Fach

Discussed the dangerous driving conditions, particularly at the entrance to the estate due vehicles being parked in areas not designated or suitable for parking. Agreed to escalate to the Cardiff Councillors and for any photographs captured of the problem to be forwarded to them, to provide evidence of the issue. This matter has previously been raised with the Head of Transport (Claire Moggridge) who has denied there is a problem and reported a lack of priority with speeding.

The mobile library was discussed, and it was agreed that a location should be suggested within Maes Y Deri by Cllr BP. Cllr COB will raise the question with Westfield Park residents as to whether the service is required/ would be beneficial for them.

Community events within Maes Y Deri were discussed and it was noted that Linc are having an event on July 27th 2023 from 4-7pm. Cllr FL confirmed that she would be attending. Discussion was held affirming that events which have a positive effect on the community should be encouraged. Cllr COB will approach the Village Hall Council to ask whether they would be willing to lend tables for the event on the 27th July. Cllr BP will share details of future events to the council.

Agreement was reached on conducting a walk about at 6pm on the 20th of July which would provide an opportunity for the car parking issues to be viewed, prior to the litter pick agreed for the 12th of August.

Cardiff Cllr CBR joined the meeting at approximately 20:06.

Cllr CBR advised that she has forwarded the request for double yellow lines and for the junction change to Cardiff Council, and will provide Cllr BP with a summary of progress so far.

The fallen lamppost which was hit by a vehicle has also been reported and Barratt's will be undertaking the repair.

Additional bins have been requested; however, this is not a straightforward process as the request is to cite them on Barratt's land. A requested has also been made for the bins to be emptied more frequently, which is awaiting a reply.

It was discussed and noted that Simon Gilbert (Head of Planning) advised that the lack of parking in the new estates is a result of a deliberate policy decision to design parking out of new developments, in order to force active travel. Cllr CBR stated that SG is offering to speak to organisations. Cllr BP asked if the current progress with the parking and road safety issues could be disseminated to the public; however, this was considered to be difficult as the Facebook group for the estate is closed to anyone who does not live there and although some people have shared their e-mails addresses, they only represent about 10% of the community.

Further discussion about the road safety was concluded with an agreement that Cllr BP would share (via e-mail) a proposed solution with Cllr CBR, who will in turn refer to Cardiff Council.

8.6 The Village

The clerk confirmed that the compost and new flowers for the welcome planters for the land at the railway line are being purchased and will be installed shortly.

Costings for new planters have been requested but have still not been submitted due to the company's current workload. It was agreed that the planters would be scheduled to be ready for next year and therefore although not urgent the quotation should still be pursued.

Gates have now been installed which have been treated; however, it was agreed that the fence and gates should now be painted to match. Cllr COB volunteered to paint the fence and gates.

9	Planning <i>Planning matters are considered by the planning committee which will have met immediately before this meeting. The Chair may give an oral summary of that meeting for member information.</i>
10	Environmental Matters 10.1 Highways Cllr CBR reminded everyone that many speed limits would be reducing to 20mph and suggested that registering and reporting issues on the Go Safe website may influence the placing of speed cameras. There followed a brief discussion to bring Cllr CBR up to date on the related history of yellow lines which had never been contested by the Community Council, but had been rejected by Cardiff Council. Cllr CBR suggested that if the police request yellow lines there may be more success and it was agreed that the clerk should reply to the e-mail from PCSO R Davies, reiterating the Community Council are actively requesting yellow lines. Pedestrian scheme – Cllr COB advised that he has forwarded the plans by e-mail to Cllr RL today. 10.2 Street Cleaning/ Litter See note 8.5, litter picking has been agreed for 12 th August. Discussion was held about the bins which are not being emptied at the railway line which, especially in the recent warm weather, is causing an unpleasant smell. The clerk confirmed that this has been reported on the Cardiff Council website. Cllr CBR asked for the clerk to e-mail details to her and she will submit a further request. 10.3 Flooding/ Emergencies Working Group Cllr Griffiths advised that he is currently awaiting wet weather in order to undertake a survey. 10.4 Other Environmental Matters Nothing to report. 10.5 Section 6 Biodiversity and Ecosystem Responsibility Nothing to report.
11	Council Communications Discussion about the newsletter led to agreement that the clerk should attempt to issue a summer edition of the newsletter as the last one was produced in spring.
12	Village Hall Nothing to report.
13	Consultations/ Policies The Model Standing Orders, Equal Opportunities and Sickness Absence policies are to be completed and brought back to the Council for approval at the next meeting.
14	One Voice Wales As Cllr JH had to leave the meeting at 20:30, it was agreed that his update could be postponed until the next meeting.
15	Correspondence

	A discussion (see number 10) was raised about the accountability for the Plasdŵr development. There is a consensus of concern that no one individual within Cardiff Council is responsible for the delivery for the scheme, and accordingly how the overall success will be measured and evaluated. Cllr COB offered to research whether the appointment of a person with overall responsibility was included as part of the regulations prior to pursuing this line of enquiry. Cllr CBR stated that she will forward a copy of correspondence to the clerk regarding the planning application which has been submitted for building near the cricket ground. It was agreed that once this correspondence has been reviewed a decision would be taken as to whether to hold a meeting.																		
16	Police Matters/ Anti-Social Behaviour The vandalism and dumping of Ovo bikes was discussed, along with the prior refusal to include a bike stand within the village. Cllr CBR stated that she would not be in a position to forward a report about the meeting held with PCSO RD due to demands on her time; however, she provided a short summary. • Meeting thought to be productive in terms of relationship building. • Details of three anti-social behaviour drop-in sessions for residents of Maes-y-Deri, Cae St. Fagan's and Capel Llanllitern have been shared with the clerk. These will take place on 8th, 9th, and 15th of July respectively, between 14:00 and 17:00. • The police are actively seeking changes to social housing tenancy agreements to allow them to seize bikes found within council houses, especially as the use of these bikes are associated with the movement of drugs through county lines. CASSC are considering the changes next Monday and Cllr CBR advised that she is pleased to be meeting with the Director of Social Housing.																		
17	Attendance Statistics Statistics were provided – no discussion was held.																		
18	Date and Time of Future Meetings The next meeting will be held on the 7th of August 2023. <table border="1"> <tr> <th colspan="2">2023/24</th></tr> <tr> <td>7th</td><td>August</td></tr> <tr> <td>4th</td><td>September</td></tr> <tr> <td>2nd</td><td>October</td></tr> <tr> <td>6th</td><td>November</td></tr> <tr> <td>4th</td><td>December</td></tr> <tr> <td>8th</td><td>January</td></tr> <tr> <td>5th</td><td>February</td></tr> <tr> <td>4th</td><td>March</td></tr> </table> Meetings to continue face to face and also via zoom and to start at: Planning Committee – 6.30 pm Ordinary Council – 7.00 pm	2023/24		7th	August	4th	September	2nd	October	6th	November	4th	December	8th	January	5th	February	4th	March
2023/24																			
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19	Cllr CBR welcomed HD as the new clerk and offered to introduce her to key contacts, which HD gratefully accepted.																		

The Chairman thanked everyone for their attendance and the meeting closed at 9.01 pm.

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St Fagans Community Council			
Financial Report as at 3rd July 2023			
		£	£
Cash Book	Balance at 1st June 2023		107,504.23
Items Approved on 5th June 2023			
A Gowman	Salary and Expenses - May 2023	505.21	
Cardiff Council LGPS	LGPS Deductions - April 2023 - NB decrease in employers contribution fom 19.4% to 18.3%	202.87	
XLN (SO)	Broadband - June 2023	101.69	
Zurich Insurance	Council's insurance policy - year 2 of a 5 year agreement.	957.08	
Eyelid Productions	Annual website support	100.00	
Kordel Civils and Building	Supply and Install pedestrian and vehicle gate and supply and dress with 1 tonne of Cotswold stone	2,998.44	
Cooke and Arkwright	Ground Rent for Village Hall - 24/6/23 - 28/9/23	125.00	
Cardiff Council	Instalment 2 - Survey works by Cambria for Rhydlafar Park ground conditions	1,470.00	
Cllr Lewis	Senior Role Allowance	500.00	
Cllr Hughes	Senior Role Allowance and Members Costs Allowance	656.00	
			7,616.29
	Balance as at 30th June 2023		99,887.94
Items for Approval on 3rd July 2023			
A Gowman	Salary and Expenses - June 2023	503.41	
Cardiff Council LGPS	LGPS Deductions - April 2023 - NB decrease in employers contribution fom 19.4% to 18.3%	202.87	
XLN (SO)	Broadband - July 2023	101.69	
Planning Aid Wales	Understanding Section 106 Planning Obligations Course	560.25	
Taylor Total Weed Control	Weed Control	108.00	
HMRC	PAYE - Quarter 1 2023/24	960.00	
	Total		2,436.22
	Projected balance at 30th June 2023		97,451.72
Approved Expenditure Budget 2023/24		41,761.00	
Budget Spent as at 30th June 2023		11,503.37	
Unspent Budget 2023/24 as at 30th June 2023			30,257.63
	Projected Balance in Hand at Year End		67,194.09

Confirmed as a correct record:

Dated: 7th August 2023

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