

St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and also remotely via zoom on
Monday 5th June 2023 at 7.00 pm

Present:	Councillors	F Lewis, B Devonald, J Griffiths, J Hughes, C O'Brien, B Pathak
Apologies:	Councillor Cardiff Councillors	C Brown-Reckless
In Attendance:	Clerk Cardiff Councilor	Mr A Gowman R Livesey (Via zoom) M Drakeford AM, First Minister for Wales
There were no members of the public in attendance.		

Min.No 06.23	
1	Declarations of Interest There were no declarations of interest.
2	To Receive Mark Drakeford AM, First Minister for Wales (MD) The Chairman welcomed the First Minister to the meeting, the following matters were then raised with him:
2.1	The on-going problem of littering/fly-tipping - what is the plan? MD shared the concern of members about this issue and applauded the council for the regular litter picks it organises. He said that littering was very much a British cultural problem as in many countries there is no such problem and it is an attitude which causes him "great shame and embarrassment". He felt that increasing the number of bins is not the answer. The idea of making industries such as fast food outlets print car registration numbers on their packaging had been "fiercely resisted" by the industry. The idea of biodegradable packaging in the context of the Single Use Plastic bill which had just been signed by the King was considered but he suggested that it may lead to even more littering as people would assume that it did not matter if they littered as the waste would biodegrade. He explained that the powers to prosecute people for fly-tipping had been enhanced and advertised extensively, this should act as a deterrent. Cllr Hughes proposed that use could be made of the many CCTV cameras on the highways to help detect littering, the First Minister made a note of this. He felt there was some hope for the future as there was a thriving Eco-Schools initiative which was helping to produce a new environmentally aware generation of young people. He also described a community project in Newport which had focused on a road renowned for

	fly-tipping (labelled as the Road to Nowhere) which has been turned into a haven for nature. The project had generated a community pride and the area is now known as the Road to Nature, he said he would pass on the contact details of the Newport Council officer who is the driving force behind the project.
2.2	The appalling state of the highways - what is the plan? Members appreciated that Traffic Wales is only responsible for trunk roads and motorways, e.g. the A470. As such the First Minister could only discuss those roads which are devolved, all other roads are the responsibility of Local Authorities. The poor state of the A2432 leading on to Culverhouse was discussed with the First Minister explaining that 13 years of public funding cutbacks meant that the funds available to fund highways has reduced substantially. He confirmed that highways is not treated as a priority service at present although changes to local authority borrowing powers to tackle the problem are being considered however this is jeopardised by their financial capacity to service the resultant interest charges. The situation is further exacerbated by the rising number of road damage claims being made against local authorities. MD mentioned that new techniques for maintaining roads were being trialled. Issues relating to road safety in the village were discussed and in particular the difficulties experienced by visitors to the museum, he said that he would arrange to visit the village with Cllr Wild to see the problems first hand.
2.3	Section 106 Monies There seems to be a complete lack of transparency surrounding the S106 processes in Cardiff. Why is it that the Ward Councillors have to facilitate a list regarding the allocation of s106 monies. If we look back over many years, this is why St Fagans Community Council has never actually received any S106 monies - due to the failures of the Ward Councillors. How can greater transparency be achieved other than by the current method of FOI requests? MD said that he would find out if there is any legal basis for precluding community councils from the process and is aware of issues relating to the transparency of Section 106 monies which is not unique to Cardiff. He undertook to contact Cardiff to try and obtain answers to these questions.
2.4	Cardiff's RLDP What is the Welsh Government target for new house building (affordable and otherwise) in the Cardiff RLDP to 2036? How does the Welsh Government want to see its "Climate Emergency" and other environmental goals reflected in the Cardiff Replacement LDP in practice? MD explained that the projections which were used by Cardiff in their current LDP were made at a time of strong economic growth which is not the case at present. He said that he is under the impression that the draft RLDP which is due to be published by the end of June is unlikely to include any new greenfield sites with most of the growth in the inner city on brownfield sites. He also felt that growth is more likely to occur outside of the city due to lower land prices and the impact of the metro when it comes on stream.

	There followed a discussion about the lack of green measures in the new houses being built in Plasdwr.																														
2.5	What are your thoughts on the approach of the Health Board and Welsh Government to the lack of consultation over the surgery. MD stated that there is nothing that can be done to change the decision that has been made and that the period for legal challenge has now passed, he therefore recommended that it is now best for the community to make a success of the new surgery. Cllrs Devonald and Lewis asked whether an independent review could be undertaken, MD commented that it is a good idea but that it may only change the way things are done elsewhere in the future. Before he left MD listened to the list of current projects being pursued and undertaken by the community council which were outlined by Cllr O'Brien. The Chairman thanked MD for his attendance and he then left the meeting.																														
3	To consider the minutes of the Annual and Ordinary Council meetings of 9th May 2023 The minutes of the annual and ordinary council meetings held on 9th May 2023 were approved.																														
4	Finance																														
4.1	Financial Requests There were no applications for financial assistance this month.																														
4.2	Approvals Members scrutinized the financial report of 5th June 2023 (Appendix A) with the following payments being approved: <table><tr><th>Payee</th><th>Item</th><th>£</th></tr><tr><td>A Gowman</td><td>Salary and Expenses - May 2023</td><td>505.21</td></tr><tr><td>Cardiff Council LGPS</td><td>LGPS Deductions - April 2023 - NB decrease in employers contribution fom 19.4% to 18.3%</td><td>202.87</td></tr><tr><td>XLN (SO)</td><td>Broadband - May 2023</td><td>101.69</td></tr><tr><td>Zurich Insurance</td><td>Council's insurance policy - year 2 of a 5 year agreement.</td><td>860.47</td></tr><tr><td>Eyelid Productions</td><td>Annual website support</td><td>100.00</td></tr><tr><td>Kordel Civils and Building</td><td>Supply and Install pedestrian and vehicle gate and supply and dress with 1 tonne of Cotswold stone</td><td>2,998.44</td></tr><tr><td>Cooke and Arkwright</td><td>Ground Rent for Village Hall - 24/6/23 - 28/9/23</td><td>125.00</td></tr><tr><td>Cardiff Council</td><td>Instalment 2 - Survey works by Cambria for Rhydlafar Park ground conditions</td><td>1,470.00</td></tr><tr><td></td><td></td><td>6,363.68</td></tr></table>	Payee	Item	£	A Gowman	Salary and Expenses - May 2023	505.21	Cardiff Council LGPS	LGPS Deductions - April 2023 - NB decrease in employers contribution fom 19.4% to 18.3%	202.87	XLN (SO)	Broadband - May 2023	101.69	Zurich Insurance	Council's insurance policy - year 2 of a 5 year agreement.	860.47	Eyelid Productions	Annual website support	100.00	Kordel Civils and Building	Supply and Install pedestrian and vehicle gate and supply and dress with 1 tonne of Cotswold stone	2,998.44	Cooke and Arkwright	Ground Rent for Village Hall - 24/6/23 - 28/9/23	125.00	Cardiff Council	Instalment 2 - Survey works by Cambria for Rhydlafar Park ground conditions	1,470.00			6,363.68
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4.3	Payments to Members 2023/24 Reference minute no. 5.23.4.5 – in which it was resolved to consider how member expenses should be evidenced and accounted for and what should happen if a member leaves part-way through a year, members were presented with a draft policy form the clerk. The draft was amended and the revised policy at Appendix B was Approved.
4.4	Audit Wales Completion of Audit for 2021/22 Members noted the Signed Annual Return for the financial year 2021/22 which was unqualified had just been received from Audit Wales. The clerk confirmed that notices of completion of audit and rights of inspection have been posted on noticeboards and the website. Members congratulated the clerk on a successful audit.
5	Public Session There were no members of the public present.
6	To receive updates from the Cardiff Councillors Cllr Livesey He explained that he had spoken to a representative of Persimmon Homes in relation to improving their standards of new builds moving forward and was relatively encouraged about what they said including their intentions to: • Install electric charging points • Install solar panels • Install heat source points He has raised the matter of the poor state of the pavements and the danger to cyclists on the highway between the village and St Fagans with officers of Cardiff Council. Cllr O'Brien said that he would send Cllr Livesey a copy of the pedestrian prioritisation scheme which he had drafted. He continued to try and get answers to how section 106 funding is being applied in Cardiff. Cllr Brown-Reckless Various e-mail updates had been forwarded to members since the last meeting.
6	Community Projects
6.1	Rhydlafar In respect of the drainage issues affecting the play surface of Rhydlafar Park (reference minute 05.23.6.1) Cllr Hughes confirmed that he is awaiting further updates from Cardiff Council in relation to a possible partnership approach to the project. Cllr Devonald confirmed that the problem of the water leak at the junction of Church Road

	and Prince of Wales Drive has now been resolved. She proceeded to outline the following issues in the area: • The green by Llewellyn Goch needs cutting • There is a need for a pedestrian crossing warning sign on Church Road where it crosses to at the end Windsor Clive Drive • Tarmac has been removed and not replaced on Llantrisant Road between Rhydlafar and Maes Y Deri The Clerk was instructed to raise these issues with Cardiff council.
6.2	Westfield Park Reference minute no. 5.23.6.3 - Cllr Hughes reported he remains in dialogue with the Cardiff parks department re: the hazardous slope between the park and the scrub area to Trem Y Coed with a view to formulating a plan of action hopefully in a funding partnership.
6.3	The Village The Clerk reported that Kordels Civil Engineering had now installed the new gates and newel posts at the park, members confirmed that they think they have done a good job. The question was raised whether the gates needed painting or treating. The Clerk confirmed that he would find out. The clerk reported that he would obtain quotes for the installation of the raised beds for community use in the park by the railway line (see minute no. 5.23.6.5). The clerk confirmed that he would obtain some compost and flowers to go in the Welcome to the Village planters.
6.4	Community Orchard Reference minute 5.23.6.5 the clerk reported that there was still no progress to report on the request for a draft agreement which would be used and he had pointed out that the council would also be incurring its own legal costs.
6.5	Maes Y Deri Reference minute no. 5.23.6.6 – The Clerk reported that various contacts had been made with Cardiff council in respect of the problem of the play surface in the park area of Maes Y Deri which has been rendered unusable and would appear to be due to the high clay content of the soil. It was hoped to have an update at the next meeting. Cllr Pathak reported parking problems on the Maes Y Deri estate in particular adjacent to the traffic lights on entry to the estate.
7.0	Planning
7.1	Cllr Lewis, as the Chair of the planning committee, gave Members a verbal summary of the discussions of the planning committee meeting which had taken place immediately prior to the Council meeting, the minutes of the meeting will be presented (to be noted) at the next Council meeting on 5th June 2023.

7.2	Proposed New Penttyrch Surgery There were no further developments to report.
7.3	To receive an update on the Cardiff Replacement Local Development Plan (RLDP) The comments of the first minister in minute 6.23.2.4 above were noted and a number of contacts with the ward councillors were also referenced.
7.4	Section 106 Matters The clerk was instructed to arrange a meeting with the ward councillors to discuss potential projects for the area which would be suitable for section 106 funding.
8	Environmental Matters
8.1	Highways Matters Reference minute no. 5.23.8.1 the clerk confirmed that he had contacted the Chief Executive of Cardiff council about the poor condition of the highways across the ward and the lack of response to SFCC's pedestrian prioritisation scheme, a reply is awaited.
8.2	Streets cleaning/Litter Cllr Lewis confirmed that she had received a set of high-vis bibs and gloves from Tim O'Donnell to be used in litter picks, the clerk was instructed to thank him.
8.3	Flooding Cllr Griffiths said he would undertake another drain condition survey in the village when it next rains.
8.4	Section 6 Biodiversity and Ecosystem Responsibility Members discussed the walk which they had recently undertaken around the Ty Du Moor SSSI noting the key role played by the bogs/streams in alleviating flooding in the surrounding area.
9	One Voice Wales (OVW) Cllr Hughes reported that 2 new officers had just been appointed to OVW and that the digital officer position was to be filled shortly. He also confirmed that an additional funding in the sum of £150k had been agreed by Welsh Government.
10	Village Hall and Village Hall Association (VHA) Cllr O'Brien reported that following the annual meeting of the VHA he was now a voting member on the committee. He confirmed that they had made a profit of £5,300 last year.

11	Correspondence																				
11.1	The following items of correspondence were noted: <table><tr><th>Ref</th><th>Date</th><th>Item</th></tr><tr><td>1</td><td>10/05/23</td><td>Update from Bethan Lewis, Head of St Fagans Amgueddfa on bus service threat</td></tr><tr><td>3</td><td>17/05/23</td><td>National Strategies to Maintain and Protect Public Rights of Way</td></tr><tr><td>2</td><td>18/05/23</td><td>Audit Wales - Completion of Audit for 2021/22</td></tr><tr><td>4</td><td>19/05/23</td><td>Rhys Livesey - Parking issues in the village</td></tr></table>	Ref	Date	Item	1	10/05/23	Update from Bethan Lewis, Head of St Fagans Amgueddfa on bus service threat	3	17/05/23	National Strategies to Maintain and Protect Public Rights of Way	2	18/05/23	Audit Wales - Completion of Audit for 2021/22	4	19/05/23	Rhys Livesey - Parking issues in the village					
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12	Police Matters/Anti-Social Behaviour																				
12.1	Anti-Social and Criminal Activity in Maes Y Deri Reference minute no. 5.23.13.2 the clerk reported that Linc Cymru Housing Association were still arranging the meeting and the neighbourhood team leader said she hoped to be able to confirm this shortly.																				
13	Attendance Statistics Members noted the meeting attendance report for the previous 12 months.																				
14	Clerk Vacancy The Clerk reported that a large number of applications had been received but many of them were discounted as the applicants thought that the role was completely undertaken remotely. The Chairman and Vice Chairman had scrutinised 4 potential applications and had narrowed this down to 2 strong contenders. The Clerk was instructed to arrange interviews to be conducted by the chairman and vice-chairman.																				
15	Date and Time of Future Meetings <table><tr><th colspan="2">2023/24</th></tr><tr><td>3rd</td><td>July</td></tr><tr><td>7th</td><td>August</td></tr><tr><td>4th</td><td>September</td></tr><tr><td>2nd</td><td>October</td></tr><tr><td>6th</td><td>November</td></tr><tr><td>4th</td><td>December</td></tr><tr><td>8th</td><td>January</td></tr><tr><td>5th</td><td>February</td></tr><tr><td>4th</td><td>March</td></tr></table> Meetings to continue face to face and also via zoom and to start at:	2023/24		3rd	July	7th	August	4th	September	2nd	October	6th	November	4th	December	8th	January	5th	February	4th	March
2023/24																					
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The Chairman thanked everyone for their attendance and the meeting closed at 9.30 pm.

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St Fagans Community Council			
Financial Report as at 5th June 2023			
		£	£
Cash Book	Balance at 1st May 2023		109,068.45
Items Approved on 9th May 2023			
A Gowman	Salary and Expenses - April 2023 - includes increase in salary increment from SCP 12 to 13 per contract of	514.66	
Cardiff Council LGPS	LGPS Deductions - April 2023 - NB decrease in employers contribution fom 19.4% to 18.3%	202.87	
XLN (SO)	Broadband - May 2023	101.69	
Allens Printers	Spring 2023 Newsletter	301.00	
Natural Resources Wales	Climate Change Keynote seminar - 9th June - Cllr Hughes to attend	260.00	
A Gowman	Reimbursement - key cut for noticeboard	9.00	
J Howells	Internal Audit Fee	175.00	
			1,564.22
	Balance as at 31st May 2023		107,504.23
Items for Approval on 5th June 2023			
A Gowman	Salary and Expenses - May 2023	505.21	
Cardiff Council LGPS	LGPS Deductions - April 2023 - NB decrease in employers contribution fom 19.4% to 18.3%	202.87	
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Kordel Civils and Building	Supply and Install pedestrian and vehicle gate and supply and dress with 1 tonne of Cotswold stone	2,998.44	
Cooke and Arkwright	Ground Rent for Village Hall - 24/6/23 - 28/9/23	125.00	
	Total		4,893.68
	Projected balance at 30th June 2023		102,610.55
Approved Expenditure Budget 2023/24		41,761.00	
Budget Spent as at 30th June 2023		7,500.54	
Unspent Budget 2023/24 as at 30th June 2023			34,260.46
	Projected Balance in Hand at Year End		68,350.09

POLICY FOR THE PAYMENT OF MEMBER EXPENSES AND THE CHAIRMAN'S ALLOWANCE

APPROVED 5TH JUNE 2023

Chairman's Allowance

The following policy for the payment of the chairman's allowance was approved at the meeting of 7th November 2022.

1. The Chairman's allowance is to be spent on the annual meal for members in recognition of their work for the community in the preceding year.
2. The allowance is subject to a maximum amount for 2022/23 of £400 (to be reviewed annually at the start of the year at the annual meeting).
3. The expenditure of the allowance will be evidenced by way of receipts which should be given to the clerk to the council to be entered into the cashbook and its supporting documentation.

At the council meeting of 5th June 2023 the following additions were made.

Reimbursement for extra costs of working from home - £156

The allowance will be paid automatically at the beginning of each year unless refused by any members (to be evidenced to the clerk). In the event that a member ceases to serve on the council an apportionment will be made and a repayment made back to the council.

Reimbursement for consumables

Reimbursement will be made retrospectively for approved consumables at the next available council meeting and will need to be evidenced by way of an invoice and or receipt.

Confirmed as a correct record:

Dated: 5th June 2023

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