

# St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and also remotely via zoom on  
Tuesday 9<sup>th</sup> May 2023 at 7.30 pm

|                                                                    |                                   |                                                                            |
|--------------------------------------------------------------------|-----------------------------------|----------------------------------------------------------------------------|
| Present:                                                           | Councillors                       | F Lewis, B Devonald, J Griffiths, J Hughes, C O'Brien, B Pathak (via zoom) |
| Apologies:                                                         | Councillor<br>Cardiff Councillors | C Brown-Reckless                                                           |
| In Attendance:                                                     | Clerk<br>Cardiff Councilor        | Mr A Gowman                                                                |
| Members of Public in attendance – confirmed on electoral register. |                                   | There was one member of the public in attendance, Mr P.M. of Cwrt Y Cadno  |

| Min.No<br>05.23 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| 1               | <b>Resignation of Clerk</b><br><br>The clerk confirmed that on 3 <sup>rd</sup> May he had tendered his resignation in writing to the chairman as he has accepted a new full time position elsewhere. He confirmed that his contract of employment required him to give one month of notice but that he is prepared to extend this to facilitate the employment of a new clerk and a period of transition should council require it. He had previously prepared an application pack and proposed to place the advert in a number of outlets tomorrow this being approved. |
| 2               | <b>Declarations of Interest</b><br><br>There were no declarations of interest.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 3               | <b>To consider the minutes of the ordinary council meeting of 3<sup>rd</sup> April 2023</b><br><br>The minutes of the meeting held on 3 <sup>rd</sup> April 2023 were approved following one minor addition, there were no matters arising which were not covered elsewhere on the agenda.                                                                                                                                                                                                                                                                               |
| 4               | <b>Finance</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 4.1             | <b>Financial Requests</b><br><br>There were no applications for financial assistance this month.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 4.2             | <b>Approvals</b><br><br>Members scrutinized the financial report of 9 <sup>th</sup> May 2023 (Appendix A) with the following payments being approved:                                                                                                                                                                                                                                                                                                                                                                                                                    |

| Payee                   | Item                                                                                                                  | £               |
|-------------------------|-----------------------------------------------------------------------------------------------------------------------|-----------------|
| A Gowman                | Salary and Expenses - April 2023 - includes increase in salary increment from SCP 12 to 13 per contract of employment | 514.66          |
| Cardiff Council LGPS    | LGPS Deductions - April 2023 - NB decrease in employers contribution from 19.4% to 18.3%                              | 202.87          |
| XLN (SO)                | Broadband - May 2023                                                                                                  | 101.69          |
| Allens Printers         | Spring 2023 Newsletter                                                                                                | 301.00          |
| Natural Resources Wales | Climate Change Keynote seminar - 9th June - Cllr Hughes to attend                                                     | 260.00          |
| J Howells               | Audit Fee                                                                                                             | 175.00          |
| A Gowman                | Reimbursement - Cutting of key for Rhydlafer noticeboard                                                              | 9.00            |
|                         |                                                                                                                       | <b>1,564.22</b> |

#### 4.3 To consider the Internal Audit Report 2022/23

Members had been circulated with the report of the internal auditor for the year ended 31<sup>ST</sup> March 2023 and were pleased to note that all 10 of the financial judgements had been passed whilst all of the governance judgements were also passed. The clerk was instructed to investigate options for transferring the council bank account over to an on-line account as per the recommendation of the auditor. It was noted that the council has still to receive the Audit Wales report for 2021/22, it would seem that they are unable to cope with the workload in this respect.

#### 4.4 To approve the Annual Return to Audit Wales for the Year Ended 31 March 2023

The return was approved and signed by the chairman. Audit Wales is yet to issue notices which stipulate when and how the return should be publicized.

#### 4.5 Payments to Members 2023/24

Members had been sent the report of the Independent Remuneration Panel 2023/2024 in relation to Payments to Members for 2023/24. The clerk advised members that, unless otherwise instructed in writing he would be arranging for a payment of £156 to be made to them in respect of reimbursement for the extra costs of working from home.

it was Resolved to continue with the two allowances at £500 each for the senior roles for 2023/24 as follows:

- Cllr Lewis for the work involved in Chairing the Planning Committee;
- Cllr Hughes for the work involved as the Council's representative on One Voice Wales

The Chairman's Allowance for 2023/24 was set at £400.

It was resolved to add a consideration of how member expenses should be evidenced and

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|            | accounted for, including what happens if a member leaves part-way through a year, to the agenda for the next meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>4.6</b> | <p><b>To review the council's Risk Assessment</b></p> <p>The updated risk assessment schedule was approved.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>5</b>   | <p><b>Public Session</b></p> <p>Mr P.M. introduced himself and explained that he was attending the meeting in an observational capacity and did not have any specific issues to raise.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>6</b>   | <b>Community Projects</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>6.1</b> | <p><b>Rhydlafar</b></p> <p>In respect of the drainage issues affecting the play surface of Rhydlafar Park (reference minute 09.22.6.1) Cllr Hughes confirmed that he had been in contact with the Head of Cardiff parks and that there were promising signs emerging for a partnership solution to solving the problems. He hoped to be able to report more definitive information at the next meeting.</p> <p>The clerk confirmed that he had now reported the problem of the spring/water leak at the junction of Church Road and Prince of Wales Drive to Cardiff council (see minute no. 04.23.6.1.).</p>                                                                                                                        |
| <b>6.2</b> | <p>Cllr Devonald raised the issue of the long standing disruption to the residents caused by the developments along Llantrisant Road including such questions as:</p> <ul style="list-style-type: none"> <li>• Why is it taking so long?</li> <li>• Hedges are being removed and there is unused plant and machinery lying around for extended periods of time – why? – this is having a detrimental environmental impact.</li> <li>• The road is constantly being realigned and adjusted causing huge disruption – is there no masterplan which can be stuck to?</li> <li>• The attenuation ponds are getting bigger and bigger – does this indicate that the impact of climate change has not been adequately assessed.</li> </ul> |
| <b>6.3</b> | <p><b>Westfield Park</b></p> <p>Reference minute no. 3.23.6.2 - Cllr Hughes reported he is still in dialogue with the Cardiff parks department re: the hazardous slope between the park and the scrub area to Trem Y Coed with a view to formulating a plan of action hopefully in a funding partnership.</p>                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>6.4</b> | <p><b>Trem Y Coed</b></p> <p>Per minute 09.22.6.3 Cllr Hughes reported that he continues to chase Adam Spiller of Persimmon Homes to undertake the outstanding works and that he had been told that the remaining works to the gates should have been completed by the end of last February.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>6.5</b> | <p><b>The Village</b></p> <p>The Clerk reported that Kordels Civil Engineering are planning to instal the new gates and newel post at the park during the week commencing 15<sup>th</sup> May (see minute no. 03.23.5.4). He confirmed that the revised cost, having added the supply of a second 1 tonne bag of</p>                                                                                                                                                                                                                                                                                                                                                                                                                 |

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| 6.6 | <p>Cotswold flint to be spread on to remaining bare areas in the park, is £2,498.70.</p> <p>The clerk reported that he and Cllr O'Brien were liaising to arrange suitable dates for the installation of the two raised beds in the park by the railway line (see minute no. 3.23.5.4).</p> <p>Cllr Lewis confirmed that the wooden train sculpture in the park required treating, Cllr O'Brien said that he would do this.</p> <p><b>Community Orchard</b></p> <p>Reference minute 3.23.6.5 the clerk reported that he had contacted CH of Cooke and Arkwright to request a copy of the draft agreement which would be used and had pointed out that the council would also be incurring its own legal costs.</p> <p><b>Maes Y Deri</b></p> <p>Cllr Pathak raised the problem of the play surface in the park area of Maes Y Deri which has rendered it unusable and would appear to be due to the high clay content of the soil. It was agreed that the problem should be addressed by the developers and the clerk was instructed to contract the Head of Planning to ask him to address this.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 7.0 | <p><b>Planning</b></p> <p>7.1 Cllr Lewis, as the Chair of the planning committee, gave Members a verbal summary of the discussions of the planning committee meeting which had taken place immediately prior to the Council meeting, the minutes of the meeting will be presented (to be noted) at the next Council meeting on 5<sup>th</sup> June 2023.</p> <p>7.2 <b>Proposed New Pentyrch Surgery</b></p> <p>Cllr Devonald gave details of a planned demonstration against the development to take place in Rhydlafar Park on Sunday 14<sup>th</sup> May. Cllrs Griffiths and Hughes agreed to speak at the event on behalf of SFCC.</p> <p>7.3 <b>To receive an update on the Cardiff Replacement Local Development Plan (RLDP)</b></p> <p>Cllr Lewis explained that ward members Cllrs Brown-Reckless and Gibson were both on the recently set up RDLP Task and Finish group by Cardiff Council. The clerk was instructed to request a meeting with Cllr Gibson to establish her views on the RDLP with those of Cllr Brown-Reckless already known by SFCC.</p> <p>7.4 <b>Section 106 Matters</b></p> <p>Section 106 Training Course Feedback</p> <p>Members felt that the recent training course had been very informative and useful although the problem of losing the internet connection on a few occasions was frustrating.</p> <p>It was agreed that a new Section 106 wishlist should be compiled and to this end Cllr Hughes agreed to undertake the task. It was agreed that the apparent lack of transparency by Cardiff Council on section 106 matters should be raised with the First Minister who is due to attend the next SFCC meeting.</p> |

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| <p><b>8</b></p> <p><b>8.1</b></p> <p><b>8.2</b></p> <p><b>8.3</b></p> <p><b>8.4</b></p> | <p><b>Environmental Matters</b></p> <p><b>Highways Matters</b></p> <p>Reference minute no. 1.23.8.1 the clerk confirmed that he had still not yet received a reply from the Director of Transport and Strategic Planning in response to the council's concern about the poor condition and lack of maintenance of the highway on Michaelston Road. He also confirmed that he had also still not received a response from the cabinet member for transport and strategic planning for a site visit to witness for himself the risk to the health and safety of both motorists and pedestrians at various locations in the village. The clerk was instructed to contact the Chief Executive of the council to complain.</p> <p><b>Streets cleaning/Litter</b></p> <p>The clerk reported that he had contacted Cardiff council to enquire about the possible use of CCTV to detect and punish offenders and is still yet to receive a response.</p> <p>Cllr Lewis confirmed that the litter pick held on 15<sup>th</sup> April 2023 had been very successful and that she would arrange the next one following a short break. It was agreed that the problem of littering and fly-tipping should be raised with the First Minister who is due to attend the next SFCC meeting.</p> <p><b>Flooding</b></p> <p>Reference minute no. 3.23.7.3 - the clerk reported that he had now contacted Cardiff council to request that a depth gauge be installed to enable motorists to decide whether to make the railway crossing in times of flooding and awaited a response. The request has been acknowledged and it was confirmed that investigations into land ownership and logistics would be undertaken before reporting back to SFCC.</p> <p><b>Section 6 Biodiversity and Ecosystem Responsibility</b></p> <p>Cllr O'Brien mentioned that recent planning applications have referenced the SSSI's in the council area and wondered if it meant that Cardiff Council had read SFCC's Biodiversity Plan. Cllr Hughes confirmed that he had been in touch with Cardiff Council's Biodiversity Officer and that he had found her to be professional in her approach.</p> |
| <p><b>9</b></p>                                                                         | <p><b>Council Website/Other Council Communication/Policies</b></p> <p>The Clerk confirmed that in response to the distribution of the Spring newsletter he had received one e-mail of feedback to date:</p> <p><b><i>Thank you for the most recent St Fagans Community Council Newsletter that I received this morning. I do however wish to express my disappointment that the newsletter is not bilingual. I really think that this newsletter should be in both Welsh and English rather than just in English, given that we are in Wales, not England.</i></b></p> <p><b><i>Furthermore, I notice that the budget for 2023/2024 for translation services is only £100, which is a mere 0.2% of the annual budget. Surely it is a priority to distribute newsletters in the native language of the country we are in?</i></b></p> <p>Members discussed this and agreed that the additional printing cost of doubling the size of the newsletter is prohibitive for the council however it was felt that a translated on-line version</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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|           | would be the way forward. The clerk was instructed to obtain a quote for this.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>10</b> | <p><b>One Voice Wales (OVW)</b></p> <p>Cllr Hughes provided the following update from the OVW Area Committee meeting of 24th April 2023</p> <p>“Face to face meetings have been recommenced after over 3 years. There was an excellent attendance and far more enthusiasm. Unfortunately, the Guest Speaker Ian Robinson, Head of Sustainable Development at the Vale of Glamorgan Council had to cancel due to family commitments. He will now address our July 2023 meeting.</p> <p>We received an interesting report in respect of the Cardiff &amp; Vale University Health Board as they are discussing rolling out a long term strategy which is not popular within their own organisation. As we have seen at Rhydlafar the Health Board are not up to date with their information that they freely give out to the public. For example a bus service to Llandough Hospital has actually been cancelled but the Health Board continue to advertise its existence.</p> <p>The Community Health Council, with effect from the 1st April 2023 was abolished by the previous Health Minister but the feeling is that this should be reinstated. Health Councils would meet patients to find out their health and treatment, health care in prisons and mental health facilities were all covered under the same organisation and is a member led organisation.</p> <p>With effect from the 1st April 2023, Welsh Government brought in the Health &amp; Social Care Act [Quality &amp; Engagement Wales]. They have also set up a statutory body called Llais across Wales which has no democratic structure. They do inspections but have no input on the Policy and it is 100% officer led. Recent reports suggest that this structure is not in the patient's interest.</p> <p>In England &amp; Scotland there is a Patient Safety Commissioner. Recommendations were intended to include all of the UK but Wales did not accept them [question for Mark Drakeford- why not].</p> <p>Members at the meeting were advised to look out for Health Board using Strategy Meetings in the area and to make sure that residents know when these meetings are to be held as they are not publicised.</p> <p>The usual items were discussed, Training, Charters, Asset Transfers, Devolved services, Toolkit, Biodiversity, Sharing Good Practice and the various consultations that are now taking place including revised model for standing orders.</p> <p>Many in attendance mentioned the shortage of Councillors including the difficulty in the appointment of younger members and the problem seems to be nationwide”.</p> |
| <b>11</b> | <p><b>Village Hall and Village Hall Association (VHA)</b></p> <p>Cllr O'Brien reported that a successful Abba evening in the hall had raised the handsome sum of £2,587 for the Teenage Cancer Trust, the clerk was instructed to pass on the council's congratulation to the VHA.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

| <b>12</b>   | <b>Correspondence</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |      |          |                                       |          |                                                 |          |                                                      |          |                                         |          |                                                            |          |                                                                    |
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| <b>12.1</b> | <p>The following items of correspondence were noted:</p> <table border="1"> <thead> <tr> <th>Date</th><th>Item</th></tr> </thead> <tbody> <tr> <td>11/04/23</td><td>RDLP Update from Cllr Devonald to all</td></tr> <tr> <td>11/04/23</td><td>Neighbour nuisance email - Cae St Fagans estate</td></tr> <tr> <td>12/04/23</td><td>First Minister Attendance at SFCC Meeting - 5th June</td></tr> <tr> <td>13/04/23</td><td>NDC Wales Dance for Parkinson's classes</td></tr> <tr> <td>18/04/23</td><td>Road User Payment - Letter to Key Stakeholder (April 2023)</td></tr> <tr> <td>27/04/23</td><td>Welsh Government: Democratic Health of Community and Town Councils</td></tr> </tbody> </table> <p>The clerk was instructed to obtain an update on the threat to the bus service to the museum as outlined in an e-mail from Bethan Lewis, Head of St Fagans Amgueddfa Cymru in March.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Date | Item | 11/04/23 | RDLP Update from Cllr Devonald to all | 11/04/23 | Neighbour nuisance email - Cae St Fagans estate | 12/04/23 | First Minister Attendance at SFCC Meeting - 5th June | 13/04/23 | NDC Wales Dance for Parkinson's classes | 18/04/23 | Road User Payment - Letter to Key Stakeholder (April 2023) | 27/04/23 | Welsh Government: Democratic Health of Community and Town Councils |
| Date        | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |      |          |                                       |          |                                                 |          |                                                      |          |                                         |          |                                                            |          |                                                                    |
| 11/04/23    | RDLP Update from Cllr Devonald to all                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |      |          |                                       |          |                                                 |          |                                                      |          |                                         |          |                                                            |          |                                                                    |
| 11/04/23    | Neighbour nuisance email - Cae St Fagans estate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |      |          |                                       |          |                                                 |          |                                                      |          |                                         |          |                                                            |          |                                                                    |
| 12/04/23    | First Minister Attendance at SFCC Meeting - 5th June                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |      |          |                                       |          |                                                 |          |                                                      |          |                                         |          |                                                            |          |                                                                    |
| 13/04/23    | NDC Wales Dance for Parkinson's classes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |      |          |                                       |          |                                                 |          |                                                      |          |                                         |          |                                                            |          |                                                                    |
| 18/04/23    | Road User Payment - Letter to Key Stakeholder (April 2023)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |      |          |                                       |          |                                                 |          |                                                      |          |                                         |          |                                                            |          |                                                                    |
| 27/04/23    | Welsh Government: Democratic Health of Community and Town Councils                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |      |          |                                       |          |                                                 |          |                                                      |          |                                         |          |                                                            |          |                                                                    |
| <b>13</b>   | <b>Police Matters/Anti-Social Behaviour</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |      |          |                                       |          |                                                 |          |                                                      |          |                                         |          |                                                            |          |                                                                    |
| <b>13.1</b> | <p>Members considered the following figures for St Fagans as supplied by South Wales Police Constabulary from February</p> <p>01/02 - theft from motor vehicle - St Fagans village - nothing taken, no suspects identified<br/> 01/02 - theft from motor vehicle - Rhydlafar estate - nothing taken, no suspects identified<br/> 05/02 - theft of motor vehicle - Maes y Deri estate - enquiries ongoing with suspect known<br/> 07/02 - damage to property - Ely St Fagans - one person identified<br/> 07/02 - anti-social behaviour (ASB), youth annoyance - Cae St Fagans Estate - no suspects identified<br/> 08/02 - damage, youths on site - Cae St Fagans - no suspects identified<br/> 10/02 - theft of number plates - Ely St Fagans - no suspects identified<br/> 16/02 - ASB, off road bikes - Cae St Fagans - no suspects identified<br/> 17/02 - damage to vehicle - Maes y Deri - youths identified<br/> 17/02 - ASB, off road bikes - Ely St Fagans - no suspects identified<br/> 19/02 - theft of belongings - Maes y Deri - no further action, known to each other<br/> 20/02 - theft - Cae St Fagans - enquiries ongoing, potential civil matter<br/> 25/02 - crime related, fire started by youths - Ely St Fagans - no suspects identified<br/> 27/02 - ASB, youths on development - Cae St Fagans - no suspects identified<br/> 03/03 - burglary - Ely St Fagans - no access gains, nothing taken, no suspects identified<br/> 06/03 - damage to driveway - Maes y Deri - civil matter<br/> 09/03 - damage - Ely St Fagans - no suspects identified<br/> 09/03 - theft of motor vehicle - Cae St Fagans - no suspects identified<br/> 18/03 - 12 x theft/burglary/suspicious circs - Maes y Deri - all committed by the same person, enquiries ongoing with possible suspect identified<br/> 18/03 - damage to front door - Rhydlafar Estate - 4 persons identified, 3 issued ASB referrals, 1 restorative justice<br/> 22/03 - ASB, youth annoyance - Maes y Deri - no suspects identified<br/> 26/03 - commercial burglary - Rhydlafar Estate - electronics stolen, enquiries ongoing<br/> 28/03 - ASB, neighbour related - St Fagans village - words of advice given<br/> 29/03 - ASB, neighbour related - Maes y Deri - words of advice given<br/> 30/03 - ASB, trespass - St Fagans village - no suspects identified</p> <p>There was concern at the large number of crimes in the area and that the low detection rate.</p> |      |      |          |                                       |          |                                                 |          |                                                      |          |                                         |          |                                                            |          |                                                                    |

| 13.2    | <p><b>Anti-Social and Criminal Activity in Maes Y Deri</b></p> <p>The clerk reported that he had contacted Linc Cymru Housing Association to ask for a meeting with the following objectives:</p> <ol style="list-style-type: none"> <li>1. To understand the processes followed and the criteria for allocating tenancies in your properties;</li> <li>2. To find out what checks are made on prospective tenants before they are granted a tenancy;</li> <li>3. To find out what checks are made to ensure compliance with the terms of the tenancy;</li> <li>4. To gain an understanding of the legal obligations and restrictions which apply to your organisation in allocating tenancies; and to</li> <li>5. To understand the working relationships you may or may not have with Cardiff Council in terms of their policies.</li> </ol> <p>He confirmed that he had received contact back from the Neighbourhood Team Leader of Linc who confirmed that she is keen to meet up with members. She also confirmed that she will try and find out who to invite from Cardiff Council and promised to report back shortly.</p> |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
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| 14      | <p><b>Attendance Statistics</b></p> <p>Members noted the meeting attendance report for the previous 12 months.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
| 15      | <p><b>Date and Time of Future Meetings</b></p> <table border="1" data-bbox="220 1084 619 1570"> <tr> <th colspan="2">2023/24</th></tr> <tr> <td>5th</td><td>June</td></tr> <tr> <td>3rd</td><td>July</td></tr> <tr> <td>7th</td><td>August</td></tr> <tr> <td>4th</td><td>September</td></tr> <tr> <td>2nd</td><td>October</td></tr> <tr> <td>6th</td><td>November</td></tr> <tr> <td>4th</td><td>December</td></tr> <tr> <td>8th</td><td>January</td></tr> <tr> <td>5th</td><td>February</td></tr> <tr> <td>4th</td><td>March</td></tr> </table> <p>Meetings to continue face to face and also via zoom and to start at:</p> <p>Planning Committee – 6.30 pm<br/>Ordinary Council – 7.00 pm</p>                                                                                                                                                                                                                                                                                                                                                                                                                                  | 2023/24 |  | 5th | June | 3rd | July | 7th | August | 4th | September | 2nd | October | 6th | November | 4th | December | 8th | January | 5th | February | 4th | March |
| 2023/24 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
| 5th     | June                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
| 3rd     | July                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
| 7th     | August                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
| 4th     | September                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
| 2nd     | October                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
| 6th     | November                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
| 4th     | December                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
| 8th     | January                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
| 5th     | February                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |
| 4th     | March                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |  |     |      |     |      |     |        |     |           |     |         |     |          |     |          |     |         |     |          |     |       |

The Chairman thanked everyone for their attendance and the meeting closed at 9.30 pm.

|                                              |                                                                                                            | Appendix A |            |
|----------------------------------------------|------------------------------------------------------------------------------------------------------------|------------|------------|
| St Fagans Community Council                  |                                                                                                            |            |            |
| Financial Report as at 9th May 2023          |                                                                                                            |            |            |
|                                              |                                                                                                            | £          | £          |
| Cash Book                                    | Balance at 1st April 2023                                                                                  |            | 107,818.41 |
| Items Approved on 3rd April 2023             |                                                                                                            |            |            |
| A Gowman                                     | Salary and Expenses - March 2023                                                                           | 495.35     |            |
| Cardiff Council LGPS                         | LGPS Deductions - March 2023                                                                               | 208.40     |            |
| A Gowman                                     | Reimbursement - Planning Aid Wales course for Cllr Hughes on 22nd March 2023                               | 40.00      |            |
| Llangollen International Music Festival      | Donation                                                                                                   | 100.00     |            |
| XLN (SO)                                     | Broadband - April 2023                                                                                     | 101.69     | 945.44     |
|                                              | Balance as at 30th April 2023                                                                              |            | 106,872.97 |
| Items for Approval on 9th May 2023           |                                                                                                            |            |            |
| A Gowman                                     | Salary and Expenses - April 2023 - includes increase in salary increment from SCP 12 to 13 per contract of | 495.35     |            |
| Cardiff Council LGPS                         | LGPS Deductions - April 2023 - NB decrease in employers contribution fom 19.4% to 18.3%                    | 202.87     |            |
| XLN (SO)                                     | Broadband - May 2023                                                                                       | 101.69     |            |
| Allens Printers                              | Spring 2023 Newsletter                                                                                     | 301.00     |            |
| Natural Resources Wales                      | Climate Change Keynote seminar - 9th June - Cllr Hughes to attend                                          | 260.00     |            |
|                                              | Total                                                                                                      |            | 2,306.35   |
|                                              | Projected balance at 31st May 2023                                                                         |            | 104,566.62 |
| Approved Expenditure Budget 2023/24          |                                                                                                            | 41,761.00  |            |
| Budget Spent as at 31st May 2023             |                                                                                                            | 3,251.79   |            |
| Unspent Budget 2023/24 as at 30th April 2023 |                                                                                                            |            | 38,509.21  |
|                                              | Projected Balance in Hand at Year End                                                                      |            | 66,057.41  |

Confirmed as a correct record:

Dated: 5<sup>th</sup> June 2023

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