St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and also remotely via zoom on Monday 5th December 2022 at 7.00 pm

Present:	Councillors Cardiff Councilor	J Hughes (Chair), J Griffiths, F Lewis, C O'Brien, B Pathak C Brown-Reckless
Apologies:	Cardiff Councillors	A Gibson, R Livesey
In Attendance:	Clerk Cardiff Councilor	Mr A Gowman
Members of Public in attendance – confirmed on electoral register.		There were no members of the public in attendance

Minute No. 12.22	
1	**Declarations of Interest** There were no declarations of interest.
2	**To consider the minutes the ordinary council meeting of 7th November 2022** The minutes of the meeting held on 7th November 2022 were approved following one minor correction, there were no matters arising which were not covered elsewhere on the agenda.
3	**To receive presentations from the Cardiff Councillors** Cllr Brown-Reckless reported that: • In respect of the proposed relocation of the Pentyrch surgery the Health Board seem to be ignoring her points with a series of standard replies; • Having met with Simon Gilbert, Head of Planning, she now has a clearer understanding of Cardiff Council's rationale for house building across the city; • To date she has not received a response to her letter of 6th November re: the anti-social behaviour incidents on the Maes Y Deri estate from the local Inspector (she authorized this to be distributed to SFCC members for information); Cllr Livesey reported that: • Goitre Fach – in respect of the bin in Goitre Fach (Coedlan y Trenshys) Cllr Gibson has been liaising with the officer in the council who deals with one-off clean ups in these situations; • Dangerous crossings in St Fagans - there was a statement made by Cllr De-Ath in the last council meeting, in response to a question from another councillor on another ward about dangerous crossings, along the lines that 'there are no dangerous crossings in Cardiff'. I will make an enquiry about the crossing in St Fagans and make the request for more.

Cllr Hughes thanked the members for their reports and hard work.

4 Finance

4.1 Financial Requests

An application form the Welsh Air Ambulance Service was declined as it failed to meet the criteria contained in the Grants and Donations policy.

4.2 Approvals

Members scrutinized the financial report of 5th December 2022 (Appendix A) with the following payments being approved:

Payee	Item	£
A Gowman	Salary and Expenses - November 2022 plus backdated pay award	647.13
Cardiff Council LGPS	LGPS Deductions - November 2022	323.04
XLN (SO)	Broadband - December 2022	89.87
Cooke and Arkwright	Ground Rent - 25/12/22 - 24/3/22	125.00
Defib World	Replacement Charge Pack - Rhydlafar	140.00
Little Haven Nursery	Electricity for Defibrillator - Rhydlafar	30.00
		1,355.04

Members noted and approved the increment and backdated pay award to the Clerk included in the above table.

4.3 To consider the budget for 2023/24

The Clerk confirmed that based on previous years' timetables members can expect to receive confirmation of the Council Tax base shortly before Christmas, with an anticipated request to confirm the precept by 31st January 2023.

Members were asked to consider what they would like to see in the budget for 2023/24 to be in a position to approve the budget on 9th January. The budget set for 2022/23 as amended on 9th May 2022 was provided to members to assist then in their deliberations with a number of suggestions for consideration being presented by the Clerk. A number of ideas were raised by members to be costed and incorporated into the Clerk's report for the next meeting.

4.4 Interest Rate on Council's Business 90 Day Notice Account with the Swansea Building Society

Members noted that the current rate of interest on the 90 day notice account is 1.55% which remains competitive, however the Clerk was instructed to monitor this against other rates given that the bank base rate is in a phase of increases. The current balance in the account is £35,193.

5 Public Session

	There were no members of public in attendance.
6	**Community Projects**
6.1	**Rhydlafar** In respect of the drainage issues affecting the play surface of Rhydlafar Park (reference minute 09.22.6.1) the Clerk confirmed that he is still awaiting definitive costed options from Cardiff which SFCC can consider but that communication with the parks was actively on-going.
6.2	**Westfield Park** Cllr Hughes reported that on 26th November, in partnership with Cardiff Council parks department staff, 4,000 bulbs (Narcissus – Ballade, Ice Follies and Dutch Master) were planted in the park which should add a splash of Spring colour. It was pleasing to note that this is a planned action from the Westfield Park Action Plan which was drawn up in partnership between SFCC and Cardiff Council in early 2021. The Clerk reported that Centregreat have re-installed the electrical connections to the lighting column on Celadine Road for the Christmas lights and that switch-on has been arranged for 12th December. In respect of the letter delivered to the 34 properties which border Westfield Park (see minute no. 11.22.7.2) Cllr Hughes reported that Cardiff Council had received 2 objections to the proposal that they cut back up to 2 or 3 metres of the tree line on the properties bordering the park, the proposal has therefore been placed on hold by Cardiff.
6.3	**Trem Y Coed** Per minute 09.22.6.3 Cllr Hughes reported that he continues to chase Adam Spiller of Persimmon Homes to undertake the outstanding works.
6.4	**The Village** It was Resolved to purchase 2 jumbo bags of chippings to top up the surface of the park which is looking a bit exposed.
6.5	**Community Orchard** Reference minutes 11.22.7.5. the clerk reported that he has yet to receive clarification from Cooke and Arkwright on the following: “The Trustees can provide the lease, however as this will need to be dealt with as a Deed, it must be drafted by a solicitor, and they **may** expect the CC to cover their costs in doing so. I expect this to be in the region of £1,200 plus VAT.”
7.0	**Planning**
7.1	Cllr Lewis, as the Chair of the planning committee, gave Members a verbal summary of the discussions of the planning committee meeting which had taken place immediately prior to the Council meeting, the minutes of the meeting will be presented (to be noted) at the next Council meeting on 9th January 2023.

8	**Environmental Matters**
8.1	**Highways Matters** Members expressed their disappointment with the statement made by Cabinet member Cllr De'Ath that 'there are no dangerous crossings in Cardiff' and felt that he would form a different view if he tried to cross the road in certain locations in the village. Concern was expressed that the condition of the highways and pavements across the community was in general decline.
8.2	**Streets cleaning/Litter** Cllr Pathak reported a growing interest in litter pick participation by volunteers on the Maes Y Deri estate, the next litter pick is 15th January 2023.
9	**Council Website/Other Council Communication/Policies**
9.1	Members considered a final draft winter newsletter and corrected a number of articles and the clerk was instructed to proceed with organising the print run.
9.2	Cllr Pathak argued that the Council needed to increase its on-line presence including possibly a twitter account. He volunteered to get involved with improving the content on the council's facebook pages.
10	**Village Hall** Cllr O'Brien presented a summary of items discussed at the recent meeting of the Village Hall Association: • Decision required to either sell or keep the dishwasher; • New paving slabs to be installed by the main entrance to address a health and safety concern; • Resolution to remunerate the bookings officer due to the amount of work involved in the role.
11	**One Voice Wales** Cllr Hughes reported that the next meeting of the NEC is on 16th December and the Bridgend Cardiff & Vale Area Committee on 16th January 2023.
12	**Training Plan** Members noted that under Section 67 of the 2021 Local Government and Elections (Wales) Act Council needs to adopt a Training Plan. It was Resolved to follow the template plan, amended to the SFCC context, as contained in the joint OVW/SLCC guidance of September 2022. The first step in the process of developing the training plan is to undertake a training needs analysis of councillors and to this end the Clerk asked

members to consider their personal needs to be able to populate the Learning and Development Plan template and, to assist with this, he confirmed that he would send out OVW's training course programme.

13 **Correspondence**

13.1 The following items of correspondence were noted.

Date	Item
12/11/22	Police & Crime Commissioner Survey - closing date - 13th December
14/11/22	Child Poverty Action Group - link to handbooks
14/11/22	Neighbourhood Renewal Schemes Programme Launch
22/11/22	E-Mail from Chris Hyde re: agreement for the community orchard proposal
22/11/22	Reply from Minister of Social Justice

The Clerk reported that the response to the draft report of the IRP for 2023/24 has been sent.

13.2 **To consider a communication made to Cllr Hughes from Helen Lloyd Jones**

Cllr Hughes reported that he had received a phone call from Helen Lloyd Jones, Community Councillor for Radyr & Morganstown, City Councillor for Cardiff. She stated that there has been anti-social behaviour on the new developments at Creigiau including theft and drug abuse and an incident similar to the recent one at Maes y Deri. She suggested a joint discussion with SFCC, Radyr and Pentyrch CC re: the possibility of employing an Out Reach Officer to liaise with the new residents especially in social housing, she said that a member of one of the Churches in Radyr has been involved recently. The cost would be £20,000.

The Clerk reported that he would need to establish what powers are available to the community council in this respect however, not withstanding that, it was Resolved that due to the costs involved SFCC is not in a position to support this proposal. The Clerk was instructed to convey this to Cllr Jones.

14 **Police Matters/Anti-Social Behaviour**

14.1 Members noted that no crime statistics for November had yet been supplied by to date by South Wales Police.

14.2 Members registered their disappointment with the reply received from Jane Hutt, MS, Minister of Social Justice which expressed the council's on-going dissatisfaction with the quality and usefulness of the crime statistics being supplied and the reasons given to the council for the lack of detail required to render them meaningful.

15 **Attendance**

Members noted the members' attendance report

16	**Date and Time of Future Meetings** **2023** 9th January 6th February 6th March Meetings to continue face to face and also via zoom and to start at: Planning Committee – 6.30 pm Ordinary Council – 7.00 pm

The Chairman thanked everyone for their attendance and the meeting closed at 9.00 pm.

Confirmed as a correct record: Dated: 9th January 2023

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Appendix A

St Fagans Community Council			
Financial Report as at 5th December 2022			
		£	£
Cash Book			
Balance at 31st October 2022			79,050.83
Items Approved on 7th November 2022			
A Gowman	Salary and Expenses - October 2022	458.36	
Cardiff Council LGPS	LGPS Deductions - October 2022	192.02	
XLN (SO)	Broadband - November 2022	89.87	
Centregreat	Installation of an IP67 enclosure for the transformer for the christmas lights in Celadin Road	78.00	
P West	Reimbursement for wreath for Remembrance Sunday	20.00	
	Total		838.25
	Balance as at 30th November 2022		78,212.58
Items for Approval on 5th December 2022			
A Gowman	Salary and Expenses - November 2022 plus backdated pay award	647.13	
Cardiff Council LGPS	LGPS Deductions - November 2022	323.04	
XLN (SO)	Broadband - December 2022	89.87	
	Total		1,898.29
Projected balances at 3st December 2022			76,314.29
Approved Expenditure Budget 2022/23		38,950.00	
Budget spent to date		16,240.65	22,709.35
Projected Balances in Hand at Year End			**53,604.94**