St. Fagans Community Council

Minutes of the Council Meeting held in the village hall and also remotely via zoom on Monday 3rd October 2022 at 7.00 pm

Present:	Councillors	J Hughes (Chair), J Griffiths, F Lewis, C O'Brien,
Apologies:	Councillor Cardiff Councillors	C Heyworth, T Pallier and B Pathak C Brown-Reckless, A Gibson and R Livesey
In Attendance:	Clerk Cardiff Councilor	Mr A Gowman
Members of Public in attendance – confirmed on electoral register.		There were no members of the public in attendance

Minute No. 10.22	
1	**Resignation** Members noted with regret the resignation of Cllr Mason for personal reasons and the Chairman expressed his gratitude to him for his work and wished him and his family all the best for the future.
2	**Declarations of Interest** There were no declarations of interest.
3	**To Consider the Minutes ordinary council meetings of 5th September 2022** The minutes of the meeting held on 5th September 2022 were approved following one minor correction.
4	**To receive presentations from the Cardiff Councillors** The ward members were all attending a civic event in Pentyrch so could not attend the meeting. Cllr Gibson reported that she was chasing up a resumption of the PACT meetings which had not taken place for over 2 year.
5 **5.1**	**Finance** **Financial Requests** There were no applications to report however reference minute 09.22.4.1 members noted the following guidance provided by One Voice Wales: "Local Government Act 1972 - Under s.137(3) contributions may be made to charities and bodies providing a public service on a non-profit making basis, but only in furtherance of their work in the United Kingdom.

Unfortunately, it is unlawful for a council to contribute to a charity or a public service body operating overseas, or to a fund established to help persons outside the UK."

5.2 Approvals

Members scrutinized the financial report of 3rd October 2022 (Appendix A) with the following payments being approved:

Cashbook Ref.	Payee	Item	£
56	A Gowman	Salary and Expenses - September 2022	613.71
57	Cardiff Council LGPS	LGPS Deductions - September 2022	192.02
58	XLN (SO)	Broadband - October 2022	89.87
59	HMRC	PAYE July to September 2022	437.25
60	A Gowman	Reimbursement - purchase of flags	269.72
61	A Gowman	Reimbursement - updating Chairman's chain	75.00
62	A Gowman	Reimbursement - purchase of box of paper and 500 envelopes	46.20
63	Allens Printers	Printing of community orchard consultation letters	50.00

5.3 The clerk was instructed to contact the church to arrange for a wreath for Remembrance Day.

5.4 Budget 2022/23 Monitoring – Quarter 2

Members considered the quarter 2 budget report as contained in Appendix B and approved the amendments contained therein.

5.5 To consider introducing a policy for the Chairman's allowance

Members considered a motion from the Chairman that a policy should be formulated to ensure transparency in respect of the annual allowance paid to the chairman. Members had a preliminary discussion of the areas that should be included and the clerk was instructed to bring a draft policy to council for consideration at its next meeting.

6 Public Session

There were no members of public in attendance.

7 Community Projects

7.1 Rhydlafar

	Windsor Clive Drive railings (reference minute no. 08.22.6.1) – Members were pleased to note that the works had now commenced. In respect of the drainage issues affecting the play surface of Rhydlafar Park (reference minute 09.22.6.1) the Clerk confirmed that he is still awaiting definitive costed options from Cardiff which SFCC can consider – the Clerk was instructed to chase this up. Members were disappointed to note that Cardiff are not prepared to jointly fund any works relating to the park at this stage.
7.2	**Westfield Park** The clerk reported that the Chairman and he had distributed a letter explaining that Cardiff and SFFCC are considering cutting back up to 2 or 3 metres of the tree line on the properties bordering Westfield Park. The intention would be to undertake these works in the Autumn 2022 and into 2023 and will not be a regular occurrence but in view of recent concerns it is felt to be an appropriate time to carry out this operation. Residents are invited to register their opposition or support for the proposal by 14th October 2022. The Clerk reported that he continued to chase up Cardiff for permission to re-install the electrical connections to the lighting column on Celadine Road for the Christmas lights.
7.3	**Trem Y Coed** Per minute 09.22.6.3 Cllr Hughes reported that he had forwarded on a summary of the actions still requiring attention to the Clerk who confirmed that he in turn had forwarded these on to Adam Spiller of Persimmon Homes as instructed.
7.4	**Maes Y Deri** Cllr Pathak reported that residents of the estate continued to voice concerns on facebook over incidents requiring large police attendances. Cllr Hughes mentioned the Anti-Social Behaviour Case Review Scheme as a potential way to get action in this respect and undertook to provide details of the scheme to the Clerk. The Clerk was instructed to re-chase up action from Cardiff on the overgrowth on the pavements adjacent to the estate on Llantrisant Road. The Chair reported that he had spoken to Stan of the parks department who promised to visit the site.
7.5	**The Village** Works are still on-going to the verges of the railway line by sub-contractor of Network Rail requiring access through the park – donation of £250 has been received. **Community Orchard** The Consultation with the residents of the village has concluded with the council outlining the following main benefits to the proposal: • The prevention of further development and hence loss of biodiversity in the village; • The enhancement of the natural environment consistent with the aims of the council's biodiversity policy

	• An opportunity for interested residents to participate in a local environmental project. The clerk reported that he had received 6 responses all in favour of the project with no. objections. The clerk was instructed to advise the trustees of St Fagans estate and Coed Caerdydd of council's intention to proceed with the project. Reference minute no. 09.22.6.5 the clerk was instructed to liaise with Cllr Heyworth to confirm appropriate wording for a possible new sign to ensure the Council has no liability in the event of an accident.
8.0	**Planning**
8.1	Cllr Lewis, as the Chair of the planning committee, gave Members a verbal summary of the discussions of the planning committee meeting which had taken place immediately prior to the Council meeting, the minutes of the meeting will be presented (to be noted) at the next Council meeting on 7th November 2022.
8.2	**Proposed re-location of Pentyrch Surgery to Rhydlafar** It was Resolved to thank Cllr Brown-Reckless for her input into trying to get answers from Cardiff Council to the lack of consultation in the planning processes in the granting of planning permission for the surgery.
8.3	**Letter to Cardiff Council – Hailey Park** Members considered a draft letter prepared by Cllr Lewis which expressed dissatisfaction in the decision by Cardiff Council to grant planning permission for the construction of a sewerage treatment park in Hailey Park. It was Resolved to submit the letter to Cardiff Council and copy to other key decision makers.
9	**Environmental Matters**
9.1	**Highways Matters** Further to minutes 6.22.9.1 and 8.99.8.1 – the draft pedestrian prioritisation scheme – members noted a reply received from Cabinet member Cllr De'Ath. Members registered their disappointment that the letter failed to address most of the points raised in SFCC's submission including the draft pedestrian priority scheme. It was Resolved to upload the plan on to the website and to copy to the ward councillors for their thoughts. In respect of Cardiff's plans to only resurface the highway between the village and the cricket club it was Resolved to ask for the pavement between Fairwater and the village also to be re-surfaced as it is in a dangerous condition.
9.2	**Streets cleaning/Litter** Cllr Lewis confirmed that the next community litter pick will be on 15/10/22.
9.3	**Flooding**

	The Clerk was instructed to contact Cooke and Arkwright to ask them to clear the Gilfach cottage/Ty Nant culvert.
10	**Council Website/Other Council Communication/Policies**
10.1	It was Resolved to place the draft winter newsletter on the agenda for the next meeting on 7th November.
11	**Village Hall** Cllr O'Brien confirmed that he had attended the VHA meeting at the end of September and reported on a number of planned building improvements including toilet upgrades. He also confirmed that the finances were in good shape having recovered well from the impact of Covid.
12	**One Voice Wales** Cllr Hughes reported that he and Cllr Lewis were attending a biodiversity conference organized by OWV on 27th October. He also referred to a joint event to be organized jointly by SLCC/OVW on 9th November, the Clerk was instructed to obtain the details of the event.
13	**Correspondence**
13.1	The following items of correspondence were noted.

Ref	Date	Item
1	07/09/22	Donations Query - overseas charities
2	08/09/22	Pre-application consultation for a proposed 50MW solar farm and BESS on land near Bonvilston
3	09/09/22	Notification of Works - A4232
4	10/09/22	OVW - Economic scan
5	20/09/22	The Great British Bake Off Email
6	23/09/22	Biodiversity Conference - 27th October 2022

13.2	Members considered a letter from a resident of the village detailing an accident involving an ambulance which had made contact with her garden wall, she also asked for a barrier to be erected between the wall and the highway. The Clerk was instructed to contact the ambulance service to convey the concerns of the residents to them.
14	**Police Matters/Anti-Social Behaviour**
14.1	The following crime statistics for the months of August and September as supplied by South Wales Police were noted: **4 x anti-social behaviour** 1 x neighbours smoking cannabis – no suspects identified – 08/08 1 x neighbour related – words of advice given to both parties – 31/08 1 x malicious communications – no suspects identified – 17/08 1 x neighbour related – 15/09

	1 x drugs – possible drug deal witnessed, enquiries ongoing and vehicle intelligence submitted – 30/09 **1 x burglary** – garage burglary, two mountain bikes stolen – no suspects identified – 16/09 **1 x theft** – enquiries ongoing – 31/08 **1 x fraud** – online fraud/scam – Action Fraud investigating – 24/08 **6 x damage** 1 x damage to blinds – 1 person identified – 01/08 1 x damage to vehicle – no suspects identified – 07/08 1 x damage to property – 1 person identified and no further action taken, victim choice – 18/08 2 x damage to property – related incidents – 1 person identified and no further action taken, victim choice – 19/08 1 x damage to property – 1 person arrested – 31/08 **3 x crime related** 1 x theft of moped – third party false report with good intentions, no crime taken place – 01/08 1 x drug related – smell of cannabis from property – enquiries ongoing – 15/09 1 x theft of passports – third party report with no victim, matter not crimed – 18/09 **3 x suspicious circumstances** 1 x suspicious vehicle possibly on false plates, no suspects identified – 16/08 1 x suspicious male looking down driveway at night – no suspects identified – 15/09 1 x possible drug dealing – enquires ongoing with targeted patrols – no suspected identified – 23/09
14.2	The Clerk was instructed to write to Jane Hutt,MS, Minister of Social Justice to express the council's on-going dissatisfaction with the quality and usefulness of the crime statistics being supplied and the reasons given to the council for the lack of detail required to render them meaningful.
15	**Consultation Documents**
15.1	Welsh Government - Consultation on the additional public bodies subject to the well-being duty (Part 2) of the Well-being of Future Generations (Wales) Act 2015 - Deadline 20th October 2022. It was Resolved to support the proposals contained therein.
16	**Attendance** Members noted the members' attendance report
17	**Date and Time of Future Meetings** **2022** 7th November 5th December **2023** 9th January 6th February 6th March Meetings to continue face to face and also via zoom and to start at:

	Planning Committee – 6.30 pm Ordinary Council – 7.00 pm

The Chairman thanked everyone for their attendance and the meeting closed at 9.00 pm.

Confirmed as a correct record: Dated: 7th November 2022

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Appendix A

St Fagans Community Council			
Financial Report as at 3rd October 2022			
		£	£
Cash Book			
Balance at 31st August 2022			81,683.35
A Gowman	Salary and Expenses - August 2022	613.71	
Cardiff Council LGPS	LGPS Deductions - August 2022	192.02	
XLN (SO)	Broadband - September 2022	89.87	
Taylor Total Weed Control	Knotweed treatment - community park	108.00	
Cooke and Arkwright	Rent village hall - 29/9/22 - 24/12/22	125.00	
	Total		1,128.60
	Balance as at 30th September 2022		80,554.75
Items for Approval on 3rd October 2022			
A Gowman	Salary and Expenses - September 2022	613.71	
Cardiff Council LGPS	LGPS Deductions - September 2022	192.02	
XLN (SO)	Broadband - October 2022	89.87	
HMRC	PAYE July to September 2022	437.25	
A Gowman	Reimbursement - purchase of flags	269.72	
A Gowman	Reimbursement - updating Chairman's chain	75.00	
A Gowman	Reimbursement - purchase of box of paper and 500 envelopes	46.20	
	Total		2,852.37
Projected balances at 31st October 2022			77,702.38
Approved Expenditure Budget 2022/23		38,950.00	
Budget spent to date		14,582.71	24,367.29
Projected Balances in Hand at Year End			**53,335.09**

Appendix B

Budget Monitoring Report - Quarter 2 2022/23

	Outturn 2021/22	Approved Budget 2022/23	Position as at 30/09/22	Full Year Projection	Notes	Adjustments	New Budget
					Approved Budget Amended 9th May 2022		
	£	£	£	£		£	£
RECEIPTS							
Precept	33733	42,000	42,000	42,000			42,000
Bank Interest	40	50	34	50			50
VAT Refunds		483	3,305	3,305	2 Years refunds now received - adjust budget	2,822	3,305
S106 monies		-					-
Total Receipts	33,773	42,533	45,340	45,355			45,355
PAYMENTS							
Clerk's salary & travel expenses	10287	11,000	5,667	11,000			11,000
Ground Rent	500	500	250	500			500
Insurances	797	800	860	860	Adjust budget	60	860
One Voice Wales membership	882	420	-	420	21/22 and 22/23 Pre-paid		420
Village Association / Hall	975	1,200	849	1,200			1,200
Xmas lights	0	4,500	-	4,500			4,500
Environmental/Crime prevention	918	1,500	244	1,500			1,500
Community projects	14056	10,000	1,080	10,000	Train sculptor/park sign (still to be installed). Commitments: - Windsor Clive Drive - £3,587 - Rhydlafar Drive Survey - £2,450		10,000
Grants & donations	1400	1,000	-	1,000			1,000
Wreath, floral tributes, etc.	149	100	-	100			100
Audit fees	160	500	175	500			500
Chain of office	0	-		75	Bill received - £75 - Adjust budget	75	75
Members' allowances and expenses	1850	2,750	1,708	2,750			2,750
Conference / Training fees	745	1,000	144	1,000			1,000
Office expenses	286	500	258	500			500
Website	893	500	172	500			500
Newsletters, social media,etc.	487	1,000	285	1,000			1,000
Professional advice	0	1,000	-	1,000			1,000
Election Costs	0	1,300	-	-	Cardiff Council confirmation - no recharge. Adjust budget.	-1300	-
Translation Services	11	500	-	500			500
Section 137			45	45	Contribution to Radyr and Morganstown LDP leaflet printing - adjust budget	45	45
Total Payments	34,396	40,070	11,738	38,950		1,657	38,950
Surplus / Deficit(-)	- 623	2,463	33,601	6,405			6,405
Balance brought forward	47,581			46,958			
Balance carried forward	46,958						
		Forecast balance at the end of the year		**53,363**	**The budget was set to further accumulate funds for the 2 prioirity Council projects at Westfield Park and Rhydlafar Park**		